

July 1, 2026

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 1, 2026 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Andrew Marrandino, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on June 24, 2026 were read and approved.

The Board further reviewed the District's account balances as follows as of July 1, 2026:

General Checking	\$3,450,281.51
Money Market	\$10,017,197.10
Tap Fee Account	\$172,886.94
Repair Reserve Equipment	\$2,528,183.76
Repair Reserve Bldg. & Grounds	\$1,752,203.01

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Backflow Prevention Drawing Preparation	\$327.04
2. D & B Engineers & Architects, Engineering, Propel NY Project	\$1,031.82
3. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking	\$1,126.02
4. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$1,293.45
5. D & B Engineers & Architects, Engineering, Risk & Resiliency Assessment	\$1,800.00
6. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$3,644.61
7. D & B Engineers & Architects, Engineering, 2 nd Quarter Retainer	\$4,030.00

After discussion, a motion was made by Commissioner Meyer, seconded by Commissioner Germain and unanimously approved to "piggyback" the contract for Annual Well And Booster Pump Repair And Maintenance Between Massapequa Water District & A.C. Schultes, Inc.

RESOLUTION:

WHEREAS, General Municipal Law (GML) Section 103 generally requires municipalities to publicly advertise and award public work contracts over \$35,000 and purchase contracts over \$20,000 to the lowest responsible bidder.

WHEREAS, subdivision 16 of GML Section 103 (often referred to as the "piggybacking" exception) authorizes municipalities to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. In addition, subdivision 16 requires the contract be made available for use by other governmental entities and that the contract be let either to the lowest responsible bidder or on the basis of best value in a manner consistent with GML § 103.

WHEREAS, when electing to piggyback a contract, the piggybacking entity is generally entering into a contractual relationship with the identified contractor in accordance with the terms and conditions of the piggybacked contract.

WHEREAS, the Port Washington Water District is in need of repair and maintenance services for its wells and pumps.

WHEREAS, the Massapequa Water District has a contract for well and booster pump repair and maintenance with A.C. Schultes Inc (hereinafter referred to as the "Contract").

WHEREAS, the Port Washington Water District has reviewed the attached Contract and determined the services discussed therein meet its requirements.

WHEREAS, District counsel has advised that the Contract meets the piggybacking requirements of GML 103 (16):

- a. The contract was let by another political subdivision consistent with GML 103.
- b. The Contract states it will be made available for use by other governmental agencies.
- c. The contract states that it will be awarded to the lowest responsible bidder.

WHEREAS, the Port Washington Water District has confirmed the Contract was awarded to the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED that the Port Washington Water District approves the piggybacking of the Contract and authorizes the Superintendent to execute an agreement with A.C. Schultes Inc. consistent with the terms of the Contract.

Michelle Handley reported on the following:

1. The District received an invitation from the Westbury Water District for their ribbon cutting ceremony for the District's new headquarters and new wells.
2. Informed the Board we received payment 3 from the Tyco settlement.

Superintendent Prignano meet with the District's engineer Michael Savarese yesterday 6/30 on Oak Tree Lane to review the potential service connection for St. Francis Hospital.

Andrew Marrandino, P.E. reported on the following:

1. Morley Park AOP Treatment – D&B has reviewed from Bensin and J. Anthony their sewer work scope and has circulated change orders to both contractors for execution. D&B is pushing for both contractors to begin their work next week.
2. Stonytown AOP Treatment – The site garden wall will begin after the mark out is complete for surrounding utilities the current completion date for mark out is this Thursday, 7/2. The electric will need to be shut down for the site work and that is being coordinated with PSEG.
3. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – LoDuca completed the concrete cap for the shoring and Philip Ross has begun underground sitework. Upcoming work includes building excavation, site retaining walls, and additional site piping installation. D&B is working on updated details for the existing Field Office Roof as well as the existing roof hatch openings to provide LoDuca with an updated plan for pricing for the roof replacement.
4. Hewlett Well 4 PFAS Treatment and Station Upgrades – Discussed the project understanding memo. The Board will review at a later date.

Checks for payment of claims, due from the Port Washington Water District totaling \$87,155.42 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:00am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 1, 2026.

Peter Meyer, Secretary