

March 18, 2026

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 18, 2026 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on March 11, 2026 were read and approved.

The Board further reviewed the District's account balances as follows as of March 18, 2026:

General Checking	\$3,163,282.79
Money Market	\$8,680,516.19
Tap Fee Account	\$163,344.88
Repair Reserve Equipment	\$2,512,667.74
Repair Reserve Bldg. & Grounds	\$1,810,084.94

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Well 4 PFAS Grant Funding (Bond Issue)	\$160.86
2. D & B Engineers & Architects, Engineering, Well 4 PFAS BODR (Bond Issue)	\$1,898.19
3. D & B Engineers & Architects, Engineering, AOP Morley (Bond Issue)	\$8,630.76
4. D & B Engineers & Architects, Engineering, AOP Stonytown Well 10 (Bond Issue)	\$15,396.95
5. D & B Engineers & Architects, Engineering, Sandy Hollow Wells 1 & 2 (Bond Issue)	\$17,193.98
6. D & B Engineers & Architects, Engineering, Ricks Well 7 (Bond Issue)	\$23,949.73

Michelle Handley reported on the following:

1. Reviewed the flyer for the irrigation contractors with the Board.

Superintendent Prignano reported on the following:

1. The bid window on Auctions International closed for the GAC vessels, there were no bids. He will speak to a few contractors to see if they have any interest in them.
2. The Health Department will be conducting the Sanitary Survey tomorrow 3/19.
3. Received a call from the Health Department on Saturday 3/14 in regards to Toms Point Apartments. Apparently they conducted their own water sampling and had bad results showing e-coli and coliform bacteria, the bad samples were taken from a bathtub. The Superintendent advised the Health Department that the samples we took in that area were good and he forwarded them to the Health Department. He also spoke to the representative from Toms Point and advised them that the issue they are having has absolutely nothing to do with the District and it is an internal issue and that the company they hired did not take proper samples.

At 8:15am Commissioner Brackett announced that bids would be opened for Contract 2026-02, for Furnishing and Delivering Liquid Caustic Soda as follows:

JCI- Jones Chemicals Inc. 1,000 gallons \$2,850.00/ 1,000 gallons delivered

The Board requested the Superintendent review the bid and report back his findings at the next board meeting

Michael Savarese, P.E. reported on the following:

1. Reviewed with the Board the budget summary of the current ongoing projects, also reviewed the construction dashboard for these projects.
2. Morley Park AOP Treatment – D&B is following up with each contractor to review outstanding punch list items and discuss ongoing items to be addressed. At this time, all items can be completed. D&B is coordinating for a meeting on the sewer and is meeting with the District and the landscaper onsite on Wednesday, 3/18.
3. Neulist Station Electrical and Miscellaneous Improvements – D&B sent a delay letter on Monday 3/16 to JVR relative to the lack of a revised power system study.
4. Stonytown AOP Treatment – A meeting will be conducted to coordinate the sewer installation work on Wednesday, 3/18. D&B is coordinating with its disciplines to provide details for a stonewall in NE corner of site and revised ornamental fence at front of the site to get pricing from Stalco. Stalco confirmed fencing has not yet been ordered.
5. Annual Water Quality Report (AWQR) – The AWQR preparation is underway, with the data sorting and first draft nearing completion. With the updated guidance and deadline to submit to Nassau County Department of Health by Wednesday, 4/1, D&B will provide the District with a draft to review by the middle of next week after D&B's internal review is complete.

Checks for payment of claims, due from the Port Washington Water District totaling \$135,781.58 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 18, 2026.

Peter Meyer, Secretary