

December 3, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 3, 2025 at 8:00am.

**PRESENT: COMMISSIONERS:**

David R. Brackett, Chairman

Peter Meyer, Secretary

Mindy Germain, Treasurer

Paul Prignano, Superintendent

William DeWitt, Attorney

Michael Savarese, P.E., Engineer

Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 26, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of December 3, 2025:

General Checking	\$5,490,758.83
Money Market	\$5,197,579.85
Tap Fee Account	\$141,649.23
Repair Reserve Equipment	\$2,491,642.05
Repair Reserve Bldg. & Grounds	\$1,943,018.06

The following claims were received for payment and approved by the Board:

1. Philip Ross, Req.#12 Neulist Ave Electrical Improvements General Const. (Bond Issue)	\$45,495.25
2. Bancker Construction, Req.#31 Water Main Improvements (Bond Issue)	\$49,402.38
3. Philip Ross, Req.#6 Neulist Ave Electrical Improvements Plumbing Const. (Bond Issue)	\$50,690.10
4. Bancker Construction, Req.#30 Water Main Improvements (Bond Issue)	\$58,537.10
5. Bancker Construction, Req.#29 Water Main Improvements (Bond Issue)	\$163,026.65
6. Bensin Contracting Inc., Req.#25 Stonytown AOP Plumbing Construction (Bond Issue)	\$163,875.00

Michelle Handley reported on the following:

1. Reviewed the pumpage from November, usage is down from this time last year.

Superintendent Prignano reported on the following:

1. The work at Stonytown is moving along.
2. Bancker is replacing the hydrant today that was hit on West Shore Road in November.

Michael Savarese, P.E. reported on the following:

1. Stonytown AOP Treatment – D&B sent an additional copy of the landscaping plan to the Village as requested. A progress meeting will be held onsite next Wednesday, 12/10.
2. Morley Park AOP Treatment – D&B is following up with the contractors to complete all remaining punch list items. Revised punch lists were sent out on Wednesday, 11/26 with the request to have all items completed by Friday, December 19<sup>th</sup>. Nassau County followed up to D&B's email for forgoing of the 239F process. D&B and J. Anthony are coordinating with the County for the scheduling of the sewer work.
3. Neulist Station Electrical and Miscellaneous Improvements – There is a damaged section of some of the new electrical equipment that will need to be replaced. JVR is coordinating with Schneider to repair the damaged section in its entirety to allow the District to continue operating while awaiting delivery of replacement components and is also reviewing third party options to have the repairs conducted in the most time efficient manner. D&B has also followed up to request an ETA on when the new components

can be expected. D&B transmitted the project punch list and requested an immediate meeting to review open items this week.

4. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B has issued Award letters to each of the contractors and has requested that the Utilization Plans to be completed for the EFC. D&B is preparing a draft construction phase scope of work and associated inspections/start up assistance list.
5. Bar Beach Well 6 PFAS Treatment and Station Upgrades – The topographic survey and Basis of Design Report are being prepared.

Checks for payment of claims, due from the Port Washington Water District totaling \$28,689.26 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 3, 2025.

Peter Meyer, Secretary