

November 26, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 26, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 19, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of November 26, 2025:

General Checking	\$5,404,983.47
Money Market	\$5,197,579.85
Tap Fee Account	\$141,649.23
Repair Reserve Equipment	\$2,491,642.05
Repair Reserve Bldg. & Grounds	\$1,943,018.06

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services October 2025 \$7,537.50
2. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue) \$7,406.13
3. Stalco Construction, Inc., Req.#28 Stonytown AOP General Construction (Bond Issue) \$98,154.09

Michelle Handley reported on the following:

1. Reviewed the updated list of commercial accounts that need smart controllers with the Board.

Superintendent Prignano reported on the following:

1. H.O. Penn performed the transfer test at Morley was successful.
2. At Stonytown the electrical equipment was delivered and is in place. The heat should be running before the end of December.
3. Propel New York is running an electric line down Northern Blvd. and he asked D&B to assist with information they are requesting.

Michael Savarese, P.E. reported on the following:

1. Stonytown AOP Treatment – Recent inspections completed by D&B included peroxide line pressure testing, exterior insulation and siding, exterior stone veneer installation, and painting.
2. Morley Park AOP Treatment – D&B received the silver award from ACEC for the water infrastructure design for the Morley project.
3. Reviewed the proposal for the Southport Tank rehabilitation.
4. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B has issued Award letters to each of the contractors and has requested the bonds, insurances and EFC Utilization Plans for our review prior to preparing the conformed documents. D&B is preparing a draft construction phase scope of work and associated inspections/start up assistance list.
5. Bar Beach Well 6 PFAS Treatment and Station Upgrades – D&B is reviewing historical information with the District in regards to the well permits and chloride limits.

Checks for payment of claims, due from the Port Washington Water District totaling \$236,128.61 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 26, 2025.

Peter Meyer, Secretary