

November 19, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 19, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 12, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of November 19, 2025:

General Checking	\$5,173,534.64
Money Market	\$5,184,099.63
Tap Fee Account	\$136,484.67
Repair Reserve Equipment	\$2,485,179.83
Repair Reserve Bldg. & Grounds	\$1,937,978.73

The following claims were received for payment and approved by the Board:

1. Roland's Electric, Inc., Req.#11 Stonytown AOP Electric Construction (Bond Issue)	\$169,575.00
2. Stalco Construction, Inc., Req.#27 Stonytown AOP General Construction (Bond Issue)	\$225,867.51
3. Bensin Contracting Inc., Req.#24 Stonytown AOP Plumbing Construction (Bond Issue)	\$517,750.00

Michelle Handley reported on the following:

1. Reviewed proposed budget transfers with the Board and requested authorization to make the budget transfers. After discussion a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve. Motion was carried since all were in favor.
2. Reviewed the list of commercial accounts that need smart controllers.
3. Discussed with the Board that the District would not be getting the full grant amount for the Hewlett Project due to the project coming in under the estimated amount.
4. Discussed the zoom meeting from Thursday in regards to the webinar for the My PWWD Portal, it was decided to move the date to January 2026 after the holidays.

Superintendent Prignano reported on the following:

1. H.O. Penn and Welsbach performed the load test at Morley and the generator is working; there are still some minor issues that need to be worked through. Contractors are working on punch list items.
2. The load test for the generator at Neulist was done on Monday 11/17. JVR still needs to commission the new electric equipment. Philip Ross painted the floor and still needs to do the grating.
3. At Stonytown the masons are doing the stone veneer on the foundation. The painting that has been done on the inside of the building turned out very good.
4. Asked D&B to assist with the chlorine bid, after discussion the District will be able to piggyback off of Westbury Water District's contract.
5. Had a meeting about the Sandy Hollow Project at D&B office to review all the contractor's submitted information.

At 8:45am, a motion was made to go into executive session. At 8:55am, the regular meeting resumed.

Michael Savarese, P.E. reported on the following:

1. Stonytown AOP Treatment – Shared with the Board the latest photos of the completed outside work. Reviewed a proposal for additional work for the Stonytown Well# 10 Project not to exceed \$189,200.00. After review with the Board a motion was made by Commissioner Brackett and seconded by Commissioner Germain to approve the proposal. The motion was unanimously approved.
2. Ricks Well PFAS Treatment Improvements and Station Improvements – D&B prepared an architectural elevation without shutters and with a change of stone color as requested by the District and discussed with the Board. The Board approved the change.
3. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B requested and reviewed the qualifications sheets provided by the three contractors as well as called two references from each contractor and received responses from all of the references. D&B asked the GC if they specifically understood the requirements of the Scheduling Section of the specifications and received acknowledgement that they did. D&B prepared draft templates for Recommendation of Award Letters for all three contracts. It is D&B's recommendation that the Port Washington Water District award the following contracts for the PFAS Treatment at Sandy Hollow Road Well No. 1 & 2 as follows:
 - Contract 2025-04 General Construction to LoDuca in the amount of \$9,075,710.00
 - Contract 2025-05 Electrical Construction to JVR Electric in the amount of \$3,212,973.00
 - Contract 2025-06 Plumbing Construction to Philip Ross in the amount of \$4,737,000.00

The Board discussed D&B's recommendation and a motion was made by Commissioner Meyer and seconded by Commissioner Germain to award the contracts to said contractors. Carried

Checks for payment of claims, due from the Port Washington Water District totaling \$161,3376.25 were approved for payment by the Board.

At 9:35am, a motion was made to go into executive session. At 10:00am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 10:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 19, 2025.

Peter Meyer, Secretary