

October 8, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 8, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 1, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of October 8, 2025:

General Checking	\$4,972,760.86
Money Market	\$5,184,099.63
Tap Fee Account	\$136,484.67
Repair Reserve Equipment	\$2,485,179.83
Repair Reserve Bldg. & Grounds	\$1,937,978.73

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$4,503.26
2. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$13,272.76
3. Bancker Construction, Req.#26 Water Main Improvements (Bond Issue)	\$310,587.30

Michelle Handley reported on the following:

1. Reviewed the pumpage from September, usage is down from this time last year.
2. Notified the Board that we received a Notice of Claim from the Inc. Village of Flower Hill.

At 8:20am, a motion was made to go into executive session to discuss legal matters. At 8:30am, the regular meeting resumed.

Superintendent Prignano reported on the following:

1. Discussed with the Board the email he received from the clerk at Village of Flower Hill in regards to paving of Stonytown Road.
2. The transfer switch at Hewlett Well# 4 was completed last week. H.O. Penn is coming tomorrow 10/9 to conduct the training.

Michael Savarese, P.E. reported on the following:

1. Reviewed with the Board the Wholesale Rate Calculation for supplying water to the Village of Sands Point.
2. Reviewed the Ongoing Projects Report and Construction Project Dashboards.

At 8:50am, a motion was made to go into executive session. At 9:20am, the regular meeting resumed.

3. Morley Park AOP Treatment – Bensin completed the pressure test for the gas piping and is coordinating with National Grid and H.O. Penn to set the meter. They are currently targeting Monday, 10/13, to complete this. After this, we will proceed with H.O. Penn startup for the generator set. The

commemorative plaque in honor of Mr. Peter Fishbein, Esq has been received; D&B will meet with JAE for the installation and the relocation of the existing plaque to the location on the east side of the building by the single door.

4. Neulist Station Electrical and Miscellaneous Improvements – Philip Ross has been coordinating with National Grid to install the new meter, which National Grid previously indicated would occur the week of 9/22 and must occur in advance of the generator startup and commissioning work on 10/22.
5. Stonytown AOP Treatment – The carpenters are onsite this week to continue with the roofing installation. They were notified of corrective actions required for their flashing, to ensure it is done in accordance with the architectural drawings and details. Next week, the carpenters are scheduled to begin the ceiling installation to get the interior of the building fully watertight. Bensin is working on small diameter piping and installing instrumentation panels while Roland's is working on conduit runs in the upper level.
6. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B finalized the construction drawings and contract specifications for bidding and put the project out to bid on Wednesday 9/10. Addendum #1 was issued on 9/26/25 and extended the bid date. The new bid opening date is Wednesday, 10/15. A pre-bid walkthrough occurred at Sandy Hollow on Friday 9/19. D&B issued Addendum #2 on 10/6/25.

Checks for payment of claims, due from the Port Washington Water District totaling \$25,050.93 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 8, 2025.

Peter Meyer, Secretary