

September 10, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 10, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on September 3, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of September 10, 2025:

General Checking	\$3,874,977.26
Money Market	\$5,169,965.73
Tap Fee Account	\$133,702.09
Repair Reserve Equipment	\$2,478,197.85
Repair Reserve Bldg. & Grounds	\$1,932,534.08

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services July 2025	\$3,893.75
2. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$241.29
3. D & B Engineers & Architects, Engineering, Well 4 PFAS Grant (Bond Issue)	\$1,170.13
4. D & B Engineers & Architects, Engineering, Bar Beach Well 6 PFAS (Bond Issue)	\$1,517.60
5. D & B Engineers & Architects, Engineering, PFAS & 1,4-dioxane Tracking	\$1,289.37
6. D & B Engineers & Architects, Engineering, Typhen Steel Project	\$1,428.78
7. D & B Engineers & Architects, Engineering, AOP Morley (Bond Issue)	\$6,193.14
8. D & B Engineers & Architects, Engineering, Sandy Hollow Wells 1 & 2 (Bond Issue)	\$11,936.67
9. D & B Engineers & Architects, Engineering, AOP Stonytown Well 10 (Bond Issue)	\$13,265.81
10. D & B Engineers & Architects, Engineering, Well 4 PFAS BODR (Bond Issue)	\$15,434.32
11. D & B Engineers & Architects, Engineering, Water Main Project (Bond Issue)	\$18,121.01
12. Bensin Contracting Inc., Req.#25 Morley AOP Plumbing Construction (Bond Issue)	\$18,525.00
13. Stalco Construction, Inc., Req.#25 Stonytown AOP General Construction (Bond Issue)	\$28,960.75
14. JVR Electric, Req.#19 Neulist Ave Electrical Improvements Electric Const. (Bond Issue)	\$50,255.00
15. J. Anthony Enterprises Inc., Req.#27 Morley AOP General Construction (Bond Issue)	\$71,995.99
16. Philip Ross, Req.#14 Hewlett AOP Plumbing Construction (Bond Issue)	\$137,107.55
17. Bensin Contracting Inc., Req.#22 Stonytown AOP Plumbing Construction (Bond Issue)	\$193,130.25

A Public Hearing for the 2026 Budget was held on Thursday September 4, 2025 at 7:00pm. Commissioner Meyer discussed the hearing with the Board.

In regards to the 2026 Budget the Board discussed several aspects of the 2026 Budget. After discussion the following motion was made.

MOTION: Commissioner Brackett put forth a motion to approve the 2026 Annual Budget.
The Board was polled as follows:

Commissioner Brackett - Yea
Commissioner Meyer - Yea
Commissioner Germain - Yea

By unanimous vote of all three Commissioners, the motion was passed to approve the 2026 Annual Budget and forward same to the Town of North Hempstead.

Commissioner Brackett made the following Resolution, which was seconded by Commissioner Meyer authorizing an override of the tax levy limit for 2026 fiscal year:

WHEREAS, the Board, pursuant to New York State Town Law § 215(9-a), must prepare an estimated budget for its fiscal year commencing January 1, 2026, conduct a public hearing with respect to such estimated budget, and file such estimated budget with the Budget Officer for the Town of North Hempstead; and

WHEREAS, the Port Washington Water District is subject to the property tax levy restrictions imposed upon local governments pursuant to Chapter 97 of the Laws of the State of New York of 2011 (the “Tax Levy Limit Law”);

WHEREAS, the Board has prepared an estimated budget for the District’s 2026 fiscal year, and conducted a public hearing with respect thereto on September 4, 2025;

WHEREAS, the Board, in preparing its estimated budget and conducting its public hearing, has determined that the best interests of the Water District, its residents and its tax payers will be served by approving for filing with the Budget Officer of the Town of North Hempstead, a budget for the fiscal year commencing January 1, 2026 that includes a tax levy that exceeds the limits of the Tax Levy Limit Law in order to enable the Water District to perform its functions and satisfy its statutory mandate to provide potable water to residents and properties within the Water District in a responsible, safe and cost-effective manner; and

WHEREAS, the Board makes such determination based upon unavoidable cost increases that must be borne by the Water District and its tax payers, including: debt service on a bond financing for Water District capital improvement and repairs; the Water District must satisfy contractual obligations for salary increases to certain of its employees in excess of 2%, as well as similar salary increases for other employees; increased pension and health insurance costs for employees, anticipated increases in amounts to be paid to third-party vendors and suppliers, increased fuel and utility costs, and unfunded mandates imposed upon the Water District by the State of New York, and subdivisions, agencies and instrumentalities thereof;

NOW, THEREFORE, the Board hereby determines to override the Tax Levy Limit applicable to the Water District pursuant to the Tax Levy Limit Law with respect to the fiscal year of the Water District commencing January 1, 2026.

The Board was polled on the override resolution as follows:

Commissioner Brackett - Yea
Commissioner Meyer - Yea
Commissioner Germain - Yea

The resolution was passed by unanimous vote of all three commissioners.

Superintendent Prignano reported on the following:

1. The Village of Flower Hill is holding a “Touch A Truck Day” and asked the District if they would like to participate. The Board agreed that the District will participate.
2. He is still investigating the piping for the St. Francis fed.
3. There was another issue at Morley and Neulist on Monday night 9/8, both problems have been resolved.
4. In regards to Stonytown, the trusses were not able to be completed since they were short on the amount needed, the remainder of trusses should be delivered today 9/10.
5. The water main project is now completed.
6. At Neulist; contractors are working on cleanup and painting. Hydroseeding is complete. He received a proposal from D&B for an extension on Inspection and Construction Services not to exceed \$55,900.00. After review with the Board a motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the proposal. The motion was unanimously approved.
7. Received a proposal from D&B for the Sandy Hollow Project for Final Design and Bidding not to exceed 78,000.00. After review with the Board a motion was made by Commissioner Brackett and seconded by Commissioner Meyer to approve the proposal. The motion was unanimously approved.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – D&B requested a cost proposal for a commemorative plaque in honor of Mr. Peter Fishbein, Esq. Reviewed proposal and options for expediting, the Board decided to expedite the production of the plaque. D&B obtain schedule from Bensin for gas piping work. Work onsite will take 4 days to complete, to be completed week of 9/15. Following piping, meter will need to be placed and then generator startup can be scheduled. D&B and PWWD will be meeting again with all Contractors today Wednesday, 09/10, to discuss completion of all remaining punch list items.
2. Neulist Station Electrical and Miscellaneous Improvements – PRI removed the shed around gas header. National Grid is scheduled to install the header next week and then the meter will be installed. D&B is coordinating with JVR to obtain a schedule of work for the final installations (dv/dT filters and associated controls).
3. Stonytown AOP Treatment – Stalco has completed the majority of the roof truss installation and roof system. Final bracing inspection was conducted on Monday 09/08 and report issued to Contractor with comments. Reviewed inspection photos from D&B construction inspection visits over the past week. Reviewed photos of plants from proposed landscaping plan and schedule of values. D&B conducting progress meeting at 3pm today Wednesday, 09/10.
4. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B finalized the construction drawings and contract specifications for bidding. The bid period opened today Wednesday, 09/10, with a bid opening date of Wednesday, 10/1.
5. Grant Funding – Reviewed EPA grant opportunities.

Checks for payment of claims, due from the Port Washington Water District totaling \$213,781.83 were approved for payment by the Board.

At 9:25am, a motion was made to go into executive session. At 9:45am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 10, 2025.

Peter Meyer, Secretary