

August 20, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 20, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 13, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of August 20, 2025:

General Checking	\$4,082,694.88
Money Market	\$3,572,961.23
Tap Fee Account	\$129,456.24
Repair Reserve Equipment	\$2,471,709.02
Repair Reserve Bldg. & Grounds	\$1,927,474.00

The following claims were received for payment and approved by the Board:

1. PWWD, Reimbursement for Legal Services – Stonytown AOP (Bond Issue)	\$481.25
2. PWWD, Reimbursement for Legal Services – Sandy Hollow PFAS (Bond Issue)	\$3,300.00
3. PWWD, Reimbursement for Legal Services - Well 7 Grant & PFAS (Bond Issue)	\$5,753.50
4. Bancker Construction, Req.#20 Water Main Improvements (Bond Issue)	\$147,865.60

Superintendent Prignano reported on the following:

1. Reviewed with the Board the email from the Village of Flower Hill in regards to the repaving of Brookside & Circle Drive.
2. Neulist is still offline for the permanent equipment switchover, it was supposed to be completed by Friday 8/15, it is now looking to be sometime next week..
3. Received a quote from Hoffman Flooring for the epoxy seamless floor system at Morley Park in the amount of \$24,934.00. After review Commissioner Brackett made a motion to approve the seamless floor system and was seconded by Commissioner Germain. The motion was unanimously approved.

At 8:40, a motion was made to go into executive session. At 9:10am, the regular meeting resumed.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – Contractors are continuing to working on the punch list items. Spoke to Michael Michel in regards to the landscaping issue and he will go to the site to look at it and review with D&B.
2. Neulist Station Electrical and Miscellaneous Improvements – JVR is delayed in their planned 5-day shutdown of the facility, which they expected to have back online on Friday, 08/15. Well 1 was returned to service on Tuesday 8/19, however the remaining equipment, including the boosters are, pending, possibly next Monday 8/25. D&B and the District are communicating the absolute criticalness of returning Well 2 and the boosters to service as they originally committed to for this planned shutdown.

3. Stonytown AOP Treatment – D&B and PWWD met with the prime contractors again on Thursday, 8/14, due to Stalco's inactivity onsite for the majority of last week. From the 08/05 meeting, Stalco was to be onsite on Monday of last week and did not mobilize until Friday. Thus far this week, Stalco has been working on the sills for the trusses and from their Two-Week Look Ahead has indicated that they will begin installing trusses on Monday, 08/25.
4. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – Internal final QA/QC on the plans and specifications in preparation for bidding has begun. The proposed advertisement for bidding date to be reviewed with the District is Wednesday, 09/10 with a bid opening date of either Wednesday, 10/1 or Wednesday, 10/8.

Checks for payment of claims, due from the Port Washington Water District totaling \$102,920.57 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 20, 2025.

Peter Meyer, Secretary