

July 30, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 30, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Gary Cucchi, PMG

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 23, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of July 30, 2025:

General Checking	\$4,036,626.68
Money Market	\$3,562,946.62
Tap Fee Account	\$125,096.82
Repair Reserve Equipment	\$2,464,791.47
Repair Reserve Bldg. & Grounds	\$1,922,079.60

The following claims were received for payment and approved by the Board:

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| 1. Bancker Construction, Req.#16 Water Main Improvements (Bond Issue) | \$132,981.45 |
| 2. J. Anthony Enterprises Inc., Req.#26 Morley AOP General Construction (Bond Issue) | \$210,805.00 |

Michelle Handley reported that employee Richard Ledek submitted a letter of resignation, his last day of work will be August 14, 2025. Commissioner Brackett made a motion to accept the resignation and was seconded by Commissioner Meyer. The motion was unanimously approved.

Superintendent Prignano reported on the following:

1. Reviewed the email from the owner of 20 Birchdale Lane.
2. Morley is running pretty well. There was a meeting with the contractors this week regarding punch list items. Bensin completed the valve change out.
3. At Neulist working on scheduling the shut off for the switchover, shooting for the week of August 11th.
4. In regards to the water main project the restoration is finishing up. The valve on Davis and Port Washington Blvd. is scheduled for next week.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – In follow up to PWWD and National Grid meeting onsite on Thursday, 7/17, National Grid notified PWWD and Bensin that the line at the generator needs to be welded. We are currently waiting on Bensin to install the welded line for the generator so that the installation of the meter can occur and we can conduct the generator startup.
2. Stonytown AOP Treatment – Stalco has indicated that the trusses are ready for delivery but, since they cannot fit on the site; they are coordinating the shipment for a date that it can be staged on Stonytown

Road and lifted over the existing power lines. This requires additional coordination with PSEG for a temporary shutdown of the power on the north side of the property. D&B expressed that this delay is not acceptable, as Stalco should have coordinated this ahead of time and reiterated the importance of being able to provide a roof on the new building as soon as possible. D&B is requesting that Stalco provide backup showing that the trusses are otherwise ready to ship and is requesting that the progress meeting previously scheduled for the week of August 11th is moved up to the next week, the week of August 4th, so that this critical schedule delay can be discussed and new schedule implemented.

3. Ricks Well PFAS Treatment and Station Improvements – D&B provided a 90% submission of the plans to the District on July 29th.
4. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B is working on incorporating the additional building extension scope requested by the District into the plans and specifications. After incorporating these changes across all of the disciplines, D&B will be performing a final QA/QC check on the plans and specifications before putting them up to be bid. D&B is determining the required time for each discipline to address the additional structure but we are working towards providing a bid ready set of plans and specs for internal QA/QC for the week of August 8th with an anticipated bid date in the following week.
5. Hewlett Well 4 PFAS Treatment and Station Upgrades – D&B has kicked off the Basis of Design Report phase of this project and intends to have a BODR ready for submission to the Nassau County Department of Health by August 1st.
6. St. Francis Hospital – A meeting is scheduled with the District next week at D&B to review the piping and valves in front of the hospital.

Gary Cucchi, PMG and the Board went over ideas for updates and revisions to the website.

Checks for payment of claims, due from the Port Washington Water District totaling \$30,596.15 were approved for payment by the Board.

At 9:40, a motion was made to go into executive session. At 9:50am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 30, 2025.

Peter Meyer, Secretary