

July 16, 2025

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 16, 2025 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 9, 2025 were read and approved.

The Board further reviewed the District's account balances as follows as of July 16, 2025:

General Checking	\$4,007,795.48
Money Market	\$3,562,946.62
Tap Fee Account	\$125,096.82
Repair Reserve Equipment	\$2,464,791.47
Repair Reserve Bldg. & Grounds	\$1,922,079.60

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Bar Beach Well# 6 (Bond Issue)	\$1,041.08
2. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services June 2025	\$3,468.75
3. Roland's Electric, Inc., Req.#10 Stonytown AOP Electric Construction (Bond Issue)	\$82,175.00

The following resolution was made by and approved by the Board:

A Resolution is hereby made to allow the Town of North Hempstead to expend funds on behalf of the Port Washington Water District from the Debt Service Restricted Fund Balance for the purpose of offsetting payment of BAN interest as it becomes due.

The above Resolution was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain. The motion was unanimously approved.

Commissioner Brackett advised that Paul Prignano, Michelle Handley and himself attended a community meeting at the library on Thursday July 10<sup>th</sup> regarding the over development in Manhasset Isle.

Michelle Handley reported on the following:

1. Received an email from the owner of 87 Fairview Avenue in regards to District employee Andrew Whitely handling of the water main work that was done on her street. She couldn't say enough good things about him and how he was always polite and listened to all their concerns.
2. Discussed with the Board the need to do a rate study next year and asked for permission to get a quote from NewGen Strategies who performed our last rate study. The Board approved the request for a quote.

Superintendent Prignano reported on the following:

1. Morley is in the punch list phase. All the wells are running and we should be able to start moving forward with the other projects. We are still waiting on National Grid for the installation of the meter to begin the generator startup.
2. Spoke to construction manager for Stalco and he said that the trusses are about a week out.
3. At Neulist, JVR is still working and wants to do the shutdown for the turn over for the permanent equipment, that hopefully will be in the next few weeks depending on Morley.
4. The replacement of transfer switch for the generator at Hewlett might be scheduled for next week.
5. In regards to the water main project there is one more twelve-inch valve that needs to be changed and then just the restoration is left. Also, after review of the bill for the tie-in and valves he was able to get a reduction on the price.
6. Spoke to the operation manager for St. Francis and they are aware that there is no other connection except with the one main. He explained the plan that would ensure that the hospital would still have a water feed in case of an emergency.
7. During a meeting with the Mayor and Clerk for the Village of Flower Hill he shared the proposed plan for Rick's Well upgrade, they were happy with it and once the plan is completed a meeting will be setup between the Village and District.

At 8:40, a motion was made to go into executive session. At 9:05am, the regular meeting resumed.

Michael Savarese, P.E. reported on the following:

1. Morley AOP Treatment – D&B, PWWD, and Eagle met onsite on 7/15/2025 to discuss the control valve replacement scope and timeline; this work will begin on 7/22/2025
2. Stonytown AOP Treatment – D&B prepared a letter to Stalco which restates the requirements for site cleanliness. A.C. Schultes completed the new column piping and pump installation.
3. Ricks Well PFAS Treatment and Station Improvements – D&B is scheduled to provide a 90% submission of the plans to the District on July 29<sup>th</sup>.
4. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B is determining the required time for each discipline to address the additional structure but we are working towards providing a final Bid Ready set of plans and specs for the week of August 8<sup>th</sup> (three weeks from now).

Checks for payment of claims, due from the Port Washington Water District totaling \$181,660.50 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 16, 2025.

Peter Meyer, Secretary