

October 16, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 16, 2024 at 8:00am.

**PRESENT: COMMISSIONERS:**

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 9, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of October 16, 2024:

General Checking	\$4,767,458.59
Money Market	\$29,651.51
Tap Fee Account	\$95,250.16
Repair Reserve Equipment	\$2,429,893.18
Repair Reserve Bldg. & Grounds	\$2,213,107.62

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$554.68
2. D & B Engineers & Architects, Engineering, 1,4-dioxane Deposition Assistance	\$1,994.65
3. D & B Engineers & Architects, Engineering, Grant Funding Hewlett Well 4	\$2,019.86
4. D & B Engineers & Architects, Engineering, Feasibility Ground Storage Tank	\$2,286.52
5. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$3,871.86
6. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$379.83
7. Bancker Construction, Req.#1 Water Main Improvements (Bond Issue)	\$719,869.63

Michelle Handley reported on the following:

1. Reported that the Lead Service Line Inventory was submitted yesterday October 15, 2024 to the New York State Health Department. Also discussed the summary of the inventory. Mike Savarese presented the updated customer letters and reviewed with the Board.
2. Reviewed with the Board the cost of the repairs to Sandy Hollow Booster 3.

The following resolution was made by and approved by the Board on October 16, 2024:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain improvements at the District's facilities and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$73,217.36 from the building and grounds capital reserve fund, in accordance with General Municipal Law, for the cost of an emergency motor repair done during the period of July 2024 thru September 2024 at Sandy Hollow Booster 3, Port Washington, NY 11050 by Wire to Water and Atlantic Wells, Inc..

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$73,217.36

from the building and grounds capital reserve fund for the cost of an emergency motor repair done during the period of July 2024 thru September 2024 at Sandy Hollow Booster 3, Port Washington, NY 11050 by Wire to Water and Atlantic Wells, Inc..

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain. The motion was unanimously approved.

Superintendent Prignano reported on the following:

1. The Superintendent and Jasper Skliba determined that Well 11 at Morley could go offline at the end of the month, this is ahead of schedule.
2. Discussed the proposal from D&B for services related to the emergency pump rehabilitation and carbon change at Neulist Well 3. After discussion of the proposal a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to approve. Motion was carried since all were in favor.
3. Reviewed the proposal from D&B in regards to preparing the requested information about wells and treatment from the district from the Nassau County Department of Health. After review a motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the proposal. Motion was carried since all were in favor.

Michael Savarese, P.E. reported on the following:

1. Hewlett AOP Treatment – D&B, ADA and their vendor had a conference call on Friday, 09/20, to discuss the next steps for the ATS. The vendor stated that the ATS will be replaced with a new model ATS. A conversion kit was not a suitable option as this model is currently being phased out by the vendor. ADA submitted a shop drawing for the proposed ATS at the end of last week. D&B returned the shop drawing with some requests for minor clarifications to ADA. It is estimated it will take between 6-8 weeks to deliver the ATS.
2. Morley Park AOP Treatment – Trojan has completed startup of the reactors with Bensin and Welsbach. Trojan and Pace will be back onsite on Tuesday, 10/22, and Wednesday, 10/23, to do the final sampling for Well 9. All sampling for Wells 8 and 11 has been completed. Upcoming work includes taking the final samples for Well 9, beginning the demolition of the electrical equipment in the PTAS building, and cleaning/painting of the AOP/GAC Building. A scheduling meeting is set for Wednesday, 10/23, to discuss the phasing and schedule of the PTAS work which will require the facility to be offline.
3. Water Main Improvement Program – Bancker is installing the water main on Park Avenue throughout this week. On Tuesday, 10/15, work will be done at the intersection of Park Avenue and Elm Street.

Checks for payment of claims, due from the Port Washington Water District totaling \$123,608.67 were approved for payment by the Board.

At 8:50am, a motion was made to go into executive session. At 9:20am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:25am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 16, 2024.

Peter Meyer, Secretary