

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 28, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 21, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of August 28, 2024:

General Checking	\$4,196,643.26
Money Market	\$29,442.03
Tap Fee Account	\$92,578.64
Repair Reserve Equipment	\$2,412,726.17
Repair Reserve Bldg. & Grounds	\$2,205,818.09

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Feasibility TONH Solid Waste Site	\$665.80
2. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$1,017.72
3. D & B Engineers & Architects, Engineering, Water Conservation Report	\$1,250.00
4. D & B Engineers & Architects, Engineering, Annual water Quality Report	\$3,290.00
5. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$4,819.14
6. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$5,809.56
7. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$4,958.98
8. Philip Ross, Req.#11 Neulist Ave Electrical Improvements General Const. (Bond Issue)	\$37,128.71
9. Stalco Construction, Inc., Req.#15 Stonytown AOP General Construction (Bond Issue)	\$243,153.29

Michelle Handley reported unpaid water rents were sent to the Town in the amount of \$224,713.44, this amount is up from last year which was \$218,297.89.

Superintendent Prignano reported on the following:

1. Construction at Morley is moving along. Bensin has completed the interior large diameter piping. J. Anthony has installed the catwalk. There is a progress meeting onsite today at 10:00am and they will be discussing pressure testing.
2. In regards to Stonytown, Stalco is scheduled to start installing the steel so that the upper-level foundation can be installed.
3. The water main project is making good progress, Bancker has been installing up to 300ft a day. They are installing main on Fisherman's Drive this week. In regards to Woodlawn Road, they will be installing the tees next week so that the Town can pave the road.

Michael Savarese, P.E. reported on the following:

1. USGS – Reviewed the draft letter to NYSDEC related to release of Long Island Groundwater

Sustainability Project Phase 1 report.

2. Hewlett AOP Treatment – ADA Electric and their vendor went to the site last Thursday morning, 08/22, to review the required ATS modifications. D&B followed up with ADA for the modifications needed for compatibility with the generator. ADA reported that the ATS can be reconfigured to accommodate the needed 480 volt. The supplier is generating a report of their findings and recommendations to proceed.
3. Morley Park AOP Treatment – Presented photos of the site which included the grating for the alleyway and the pad for the new generator. Also commented on the sampling which is scheduled in September which and the performance testing in October
4. Neulist Station Electrical and Miscellaneous Improvements – There was a follow up call with JVR in regards to equipment delivery schedules, they are as follows:
 - MCCs - tracking date of arrival to site by second week of October 2024.
 - Switchboards - tracking date of arrival to site by last week of December 2024.
 - Generators – The generators were scheduled for the week of 08/26 but have been delayed again and now are scheduled for the week of 09/09.
5. Stonytown AOP Treatment – A scheduling meeting was held at D&B’s office on Wednesday, 08/21 with all three contractors. Main emphasis of the discussion was for the critical need for Stalco to continue to progress their work so that the GAC Vessels can be delivered by end of September. Upcoming work beyond this includes Stalco installing structural steel on Wednesday, 08/28 (completion anticipated by end of this week) and beginning the upper-level foundation followed by the delivery of the new GAC vessels (09/25).
6. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – The drainage system cleaning and evaluation is progressing and should be complete by Wednesday, 08/28.
7. Requested to change the format of D&B’s invoices, after discussion the Board agreed.

Checks for payment of claims, due from the Port Washington Water District totaling \$90,224.84 were approved for payment by the Board.

At 9:00am, a motion was made to go into executive session. At 9:10am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 28, 2024.

Peter Meyer, Secretary