

August 7, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 7, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 31, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of August 7, 2024:

General Checking	\$3,978,617.41
Money Market	\$29,442.03
Tap Fee Account	\$92,578.64
Repair Reserve Equipment	\$2,412,726.17
Repair Reserve Bldg. & Grounds	\$2,205,818.09

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$377.85
2. D & B Engineers & Architects, Engineering, Feasibility Town Leachate Tank	\$5,752.79
3. D & B Engineers & Architects, Engineering, Oasis Development	\$5,450.43
4. D & B Engineers & Architects, Engineering, BODR for Sandy Hollow Station	\$16,176.05
5. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$8,518.97
6. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$11,061.11
7. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$13,558.30
8. D & B Engineers & Architects, Engineering, AOP Morley Park (Bond Issue)	\$25,318.54

Michelle Handley reported on the following:

1. Reviewed the July pumpage with the Board, the usage is up from the same time last year.
2. Reviewed proposed budget transfers with the Board and requested authorization to make the budget transfers. After discussion a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to approve. Motion was carried since all were in favor.
3. Discussed a defensive driving course that the District's insurance company offers at no cost to the District. It is an online course that is flexible to employee's schedules and will help provide a discount to the District's insurance policy. The Board was in favor of the course.
4. The budget hearing for the District will be held Thursday September 5th at 7:00pm at the District main office.

Superintendent Prignano reported on the following:

1. Construction at Morley is making good progress. Bensin is installing the small piping and has water up to the chlorinators. J. Anthony completed the slab for the generator and they are installing the doors. Welsbach is moving along with installing the electrical equipment.

2. In regards to Stonytown Well# 10, this project is not moving according to schedule, this is due to Stalco not completing work.
3. Trojan was at Hewlett Well#4 on Monday 8/5 for additional training, they made adjustments to the peroxide tanks. The adjustments will save 500 to 600 gallons over the life of a full tank.
4. There is nothing being done at Neulist. He wants the gas line to be installed, so that the ground restoration can be done this fall after the generator is delivered.
5. Bancker will be starting the water main project tomorrow, 8/8.
6. In regards to the issue last week with 50 Orchard Beach Road, the house has been tapped on Kaywood Road and a new service was run. The water main that runs between Linwood Road South and Kaywood Road has been capped.

Michael Savarese, P.E. reported on the following:

1. Hewlett AOP Treatment – Hinck began final startup services for the new generator on Monday, 08/05. HO Penn completed their load test for the generator. The remaining work includes final training and calibrating of the Automatic Transfer Switch. The commissioners will be touring the facility on Wednesday, 08/14, as requested.
2. Morley Park AOP Treatment – An in-office progress meeting is scheduled for Wednesday, 08/07, at the project site. A follow-up call was conducted with Welsbach and their vendor UEP/Power Flo Technologies in regard to the remaining Electrical equipment. The remaining equipment is scheduled to be shipped by 08/23; however, Welsbach was put on notice that they are responsible for providing whatever temporary power equipment is needed to support performance testing of the reactors if it is not available in time as the schedule cannot be allowed to slip. Trojan is scheduled to be onsite for two weeks in September (weeks of 09/09 and 09/16) for startup of the reactors and sampling.
3. Ricks Well PFAS Treatment and Station Improvements – D&B discussed with Superintendent Prignano that the neighbor's driveway and hedges extend over the property line by approximately 12 feet. This will be addressed before the project gets to the point where new fencing will be installed around the Rick's Well perimeter. Attorney DeWitt has also been informed of the issue as well. Attorney DeWitt discussed several options on how to proceed, after discussion the Board asked him to put together a letter for them to review.
4. Town of North Hempstead West Shore Road Tank Site Evaluation – A site visit with the Port Washington Fire Department is scheduled for Thursday afternoon, 08/08.

Checks for payment of claims, due from the Port Washington Water District totaling \$98,911.44 were approved for payment by the Board.

At 8:40am, a motion was made to go into executive session. At 9:05am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 7, 2024.

Peter Meyer, Secretary