

July 17, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 17, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 10, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of July 17, 2024:

General Checking	\$3,795,878.96
Money Market	\$29,327.80
Tap Fee Account	\$90,220.39
Repair Reserve Equipment	\$2,491,296.87
Repair Reserve Bldg. & Grounds	\$2,197,259.75

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services June 2024	\$6,818.75
2. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$565.69
3. D & B Engineers & Architects, Engineering, Feasibility TONH Solid Waste Site	\$861.79
4. D & B Engineers & Architects, Engineering, WIIA & BIL Grants Ricks & Hewlett	\$5,391.10
5. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$5,421.07
6. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$7,054.85
7. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$7,367.69

Superintendent Prignano reported on the following:

1. On Thursday 7/11 there was a leak on Brookside and Farmview, when they turned the 10" valve it broke and Bancker was called in to do an emergency repair on the 10" valve, which turned out to be the cause of the leak.
2. In regards to Morley Park the carbon is being put in the vessels, they are delivering two trucks a day and today is the last delivery. Bensin is working on the piping.
3. Stonytown is moving along very slowly and D&B has been in contact with Stalco about the slow process.

William Merklin, P.E. reported on the following:

1. NYSDEC Long Island Ground Water Grant Opportunity – D&B prepared draft RFIs for submission to the NYSDEC for these two projects: irrigation of the Sands Point golf course with PWWPCD wastewater and smart irrigation controller rebate program. D&B submitted the draft RFIs to PWWD for review/approval on Friday, 07/12.
2. Hewlett AOP Treatment – Additional training on the AOP system was conducted by Trojan on Thursday, 07/11. Another training session is scheduled for Monday, 08/05. Philip Ross has been completing the formal punch list, which is also posted in the AOP building for coordination, and it is expected to be complete for final contract closeout by Tuesday, 07/23.

3. Morley Park AOP Treatment – An onsite progress meeting was held on Wednesday, 07/10, to go over progress and upcoming sequencing of work. Another meeting is scheduled for Wednesday, 07/24, at the D&B office. Trojan is scheduled to be onsite for two weeks in September (weeks of 09/09 and 09/16) for startup of the reactors and sampling. Bensin has been working on the interior large diameter, flange piping and supports. In addition, they have installed analyzers in the past week. Their two-week look ahead includes the following other tasks:
 - GAC media delivery (07/15 - 07/17)
 - Large AOP SS and DI piping (scheduled to be completed by 07/19).
 - Peroxide piping from tank (ongoing).
 - Piping for sample station counter.Welsbach is currently working on interior electrical work in the AOP/GAC building. Major electrical equipment deliveries for electrical room panels began on Friday, 07/28, and the second large delivery will be this week.
4. Stonytown AOP Treatment – D&B transmitted a contract delay letter on Tuesday, 06/18, to Stalco Construction regarding serious concern over delays with the General Construction contract work. Stalco provided a letter and schedule in response, but it does not address the concerns; therefore, additional follow-up is being conducted.
5. Neulist Station Electrical and Miscellaneous Improvements – The next scheduling meeting with JVR and their equipment vendors is scheduled for Friday, 08/09. This meeting should be about a week ahead of the anticipated generator delivery. D&B did the punch list walkthrough last week for the work completed to date and is working on the preliminary punch list to send to all contractors. A separate walkthrough will be scheduled with the D&B Electrical group to create a more detailed electrical contractor punch list.
6. Water Main Improvement Program – The Nassau County Department of Health requested and received additional copies of the project documents. D&B contacted the Nassau County Department of Health plan reviewer on Friday, 07/05 and was told that the plans are under final review. The pre-construction meeting was held on Monday, 07/15.
7. Ricks Well PFAS Treatment and Station Improvements – Draft BODR figures have been provided to PWWD for review.

Checks for payment of claims, due from the Port Washington Water District totaling \$181,954.69 were approved for payment by the Board.

At 8:30am, a motion was made to go into executive session. At 8:40am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 8:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 17, 2024.

Peter Meyer, Secretary