

June 5, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 5, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 29, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of June 5, 2024:

General Checking	\$3,637,110.29
Money Market	\$29,124.67
Tap Fee Account	\$87,397.58
Repair Reserve Equipment	\$2,474,041.71
Repair Reserve Bldg. & Grounds	\$2,182,041.14

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$1,387.74
2. D & B Engineers & Architects, Engineering, Feasibility Town Leachate Tank	\$5,752.79
3. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$7,383.50
4. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$11,246.81
5. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$15,463.91
6. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$18,862.23
7. D & B Engineers & Architects, Engineering, AOP Morley Park (Bond Issue)	\$20,784.21

Michelle Handley reviewed the May pumpage with the Board, the usage is down from the same time last year.

Superintendent Prignano reported on the following:

1. In regards to Morley, Bensin is working on the interior piping. Mike Savarese informed the Board that they are having an internal meeting regarding Morley's schedule to make sure that the project stays on the timeline.
2. Hewlett Well No.4. is running during the day and is not on auto as of yet, we are still working out the kinks. Pace is giving training today on field testing, Forman Jasper Skliba and one of the plant operators are attending. Trojan will be giving additional training in July.

Michael Savarese, P.E. reported on the following:

1. Grant Applications – Discussed Congressionally Directed Spending grants and future application approach.
2. Water Main Improvement Program – Reviewed the correspondence with Nassau County Department of Health related to project review.
3. Capital Plan and Bond Issue – D&B forwarded an electronic copy of the final bond report to Bill

DeWitt (copying the District) on Friday, 05/31, for his use with the submission of the bond petition to the Town of North Hempstead.

4. Neulist Station Electrical and Miscellaneous Improvements – Philip Ross will be performing excavation and installation of the new natural gas service, in addition to site cleanup and completion of punch list items. Per Philip Ross, the items have been completed that PWWD noted. D&B still needs to do a punch list walkthrough for the general contractor portion of the job. Gas service work schedule is still to be determined. D&B called Philip Ross per discussions with PWWD to expedite install of the exhaust fan in Neulist Well 1. D&B is waiting for an update on installation from Philip Ross and will follow up with new info.
5. Stonytown AOP Treatment – Stalco will be completing the backfilling around the foundation walls this week. Stalco has also begun the removal of the shoring at the facility. Stalco will begin the saw cutting of the existing GAC Building foundation walls this week. This work will progress into next week. Upcoming work beyond this includes the pouring of the lower-level equipment pads, sitework at the front of the building before beginning the upper-level slab, and nitrate system delivery.
6. Lead and Copper Rule Compliance/Public Outreach Plan – The final public outreach plan for lead service line replacement, for use with the 2024 water main improvements project, was submitted by D&B to the Nassau County Department of Health on Thursday, 11/30/23. D&B reached out to Nassau County Department of Health on Tuesday, 03/12 to request an update on the review of the public outreach plan and was informed that it is still under review. D&B reached out again to the Nassau County Department of Health on Tuesday, 05/14, and was informed that it is still under review as the Nassau County Department of Health is awaiting feedback from the NYS Department of Health on the approach to approving such plans. D&B spoke with Nassau County Department of Health again on Friday, 05/31 and they provided some feedback that the team would be able to review in the coming weeks and were open to a meeting but the time had to still be coordinated with their availability. Printed copies of the public outreach plan were delivered to Michael Alarcon at the Nassau County Department of Health on Tuesday, 06/04, for further review and comment.

Checks for payment of claims, due from the Port Washington Water District totaling \$41,602.87 were approved for payment by the Board.

At 9:05am, a motion was made to go into executive session. At 9:40am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 5, 2024.

Peter Meyer, Secretary