

May 29, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 29, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 22, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of May 29, 2024:

General Checking	\$3,616,826.46
Money Market	\$29,124.67
Tap Fee Account	\$87,397.58
Repair Reserve Equipment	\$2,474,041.71
Repair Reserve Bldg. & Grounds	\$2,258,572.29

The following claims were received for payment and approved by the Board:

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| 1. PWWD, Reimbursement for Legal Services, Oasis | \$618.75 |
| 2. PWWD, Reimbursement for Legal Services Morley AOP (Bond Issue) | \$962.50 |

Superintendent Prignano reported on the following:

1. In regards to Hewlett Well No.4, it is running during the day, but there are a few bugs that need to be worked out.

Michael Savarese, P.E. reported on the following:

1. Grant Applications – D&B emailed the draft Sandy Hollow and Ricks PFAS treatment project applications for Congressman Suozzi's office to the District for review on Friday, 05/24. The District can submit them directly to Suozzi as instructed in the email once they are finalized. D&B is preparing the Ricks Well 7 GAC WIIA application and the Hewlett Well 4 GAC BIL application. Z&E assisted the District with contacting elected officials for letters of support and all requested letters have been received.
2. Hewlett AOP Treatment – D&B is coordinating with the PWWD and Philip Ross for Philip Ross to address final punch list and contract close out items. D&B has received the certificates for the generator subbase tank and will be coordinating with the Department of Health and Hinck for the final inspection prior to startup and testing of the generator. D&B will be coordinating with Philip Ross /Trojan for a final operator training for the new equipment.
3. Morley Park AOP Treatment – Bensin has begun bringing valves and piping into the GAC portion of the building for installation. Bensin also situated the Trojan reactors and electrical panels within the AOP Building. Bensin will be working on the interior piping for the new AOP/GAC building this week. Welsbach is currently working on site conduit installation which will likely be completed this week.

4. Neulist Station Electrical and Miscellaneous Improvements – A schedule review meeting with JVR, PWWD, D&B, and the vendors was conducted on Friday, 05/24. The following are the latest schedule updates:

Equipment delivery schedules:

- i. MCCs - tracking date of arrival to site by second week of October 2024.
- ii. Switchboards - tracking date of arrival to site by last week of December 2024.
- iii. Generators – tracking date of arrival to site by middle of August 2024.

Philip Ross will be performing excavation and installation of the new natural gas service, in addition to site cleanup and completion of punch list items.

5. Stonytown AOP Treatment – Stalco will be completing the backfilling around the foundation walls this week. Upcoming work beyond this includes the saw cutting of the existing GAC building walls, sitework at the front of the building before beginning the upper-level slab, and nitrate system delivery.
6. Water Main Improvement Program – D&B transmitted a notice of award letter to Bancker Construction following last week's board meeting and has been coordinating with them related to the required insurance documents for preparation of confirmed documents.
7. Capital Plan and Bond Issue – Discussed yesterday's bond issue presentations. Discussed documents needed for Town of North Hempstead submissions.
8. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – Reviewed the detailed design proposal.
9. Sanitary Tank Inspections – The tank inspections were done last Thursday, 05/23. A report detailing all findings will be provided before the end of June 2024.

Checks for payment of claims, due from the Port Washington Water District totaling \$132,703.72 were approved for payment by the Board.

At 8:35am, a motion was made to go into executive session. At 9:15am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 29, 2024.

Peter Meyer, Secretary