

May 22, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 22, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 15, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of May 22, 2024:

General Checking	\$3,687, 286.66
Money Market	\$29,124.67
Tap Fee Account	\$87,397.58
Repair Reserve Equipment	\$2,474,041.71
Repair Reserve Bldg. & Grounds	\$2,258,572.29

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services April 2024	\$137.50
2. Philip Ross, Req.#13 Hewlett AOP Plumbing Construction (Bond Issue)	\$15,746.25
3. Philip Ross, Req.#5 Neulist Ave Electrical Improvements Plumbing Const. (Bond Issue)	\$27,145.68
4. Rolands Electric, Inc., Req.# 5 Electrical Construction AOP Stonytown 10 (Bond Issue)	\$32,015.00
5. Philip Ross, Req.#10 Neulist Ave Electrical Improvements General Const. (Bond Issue)	\$78,755.00
6. Stalco Construction, Inc., Req.#14 Stonytown AOP General Construction (Bond Issue)	\$327,967.53

William DeWitt discussed with the Board the Landscaping Contract. After discussion, a motion was made by Commissioner Meyer, seconded by Commissioner Germain and unanimously approved to allow Dom's Lawnmaker, Inc, to assign its maintenance of grounds contract with the District to Cow Bay Inc, effective May 22, 2024 and expiring on December 31, 2024. The resolution is as follows:

RESOLUTION:

WHEREAS, after a bidding process in early 2023, Dom's Lawnmaker Inc., was awarded a contract for maintenance of the District's grounds for the year 2023 and the offer of a one-year extension on the same terms for the year 2024.

WHEREAS, on March 15, 2023, Dom's Lawnmaker Inc., executed a contract to provide maintenance of the District's gerunds for the year 2023, with an option for the year 2024 on the same terms.

WHEREAS, by letter dated February 26, 2024, Dom's Lawnmaker Inc., agreed to extend the contract for the year 2024.

WHEREAS, in late April 2024, Dom's Lawnmaker Inc., advised the District that it would not able to meet the terms of the extension for 2024.

WHEREAS, by the time the District was made aware of Dom's Lawnmaker Inc.'s inability to follow through on the extension the need for seasonal grounds maintenance had already commenced.

WHEREAS, the bidding process by which Dom's Lawnmaker Inc., was awarded the contract in 2023 took three months. Based on this experience, a new contract would not be awarded until July, which is about half-way through the grounds maintenance season. In addition, it is expected that bringing in a new servicer at the height of the season would likely result in a cost that exceeds the current contract. Furthermore, the absence of grounds maintenance for the next three months places the District's operations in jeopardy of inefficient operations which may affect the production of potable water to the community.

WHEREAS, based on the emergent need for a landscaper coupled with the bidding process and the expected increase in costs, the District contacted Cow Bay Inc., and inquired if they would assume the extension of the contract through December 31, 2024 on the same terms.

WHEREAS, Cow Bay Inc., has accepted the assignment of the extension on the same terms.

NOW THEREFORE BE IT RESOLVED that the District approves the assignment of the extension of the grounds maintenance contract from Dom's Lawnmaker Inc., to Co Bay Inc., on the same contract terms and authorizes the Superintendent to execute an Assignment Agreement.

Michael Savarese, P.E. reported on the following:

1. Hewlett AOP Treatment – The Department of Health has provided approval to operate the station in response to the comment responses submitted. Eagle, PWW and D&B were onsite on Tuesday, 05/21, to work on remaining steps for the startup of the facility and operation to system.
2. Morley Park AOP Treatment – A schedule and progress review meeting was conducted with each of the three prime contractors, PWW and D&B on Wednesday, 05/15 at D&B's office. Bensin has begun bringing valves and piping into the GAC portion of the building for installation. Bensin also situated the Trojan reactors and electrical panels within the AOP Building. Bensin will be working on the hydrant service this week, which is their last site piping work. Following this, Bensin will be working on interior piping for the new AOP/GAC building. Welsbach is completing the installation of the AOP cable tray supports from the ceiling. Welsbach is currently working on site conduit installation which will likely be completed by the end of this week.
3. Stonytown AOP Treatment – Stalco will be completing the damp proofing and insulation this week and then backfilling around the foundation walls. Upcoming work beyond this includes the saw cutting of the existing GAC building walls, sitework at the front of the building before beginning the upper-level slab, and nitrate system delivery.
4. Capital Plan and Bond Issue – Discussed bond issue presentations. Discussed finalization of 2024 bond report with any remaining comments from the Board.
5. Water Main Improvement Program – D&B conducted a pre-award meeting with Bancker Construction Corp. on Wednesday, 05/15. Reviewed the recommendation of award letter. After the review a motion was made by Commissioner Germain and seconded by Commissioner Meyer to award the Water Main Contract#2024-01 to Bancker Construction in the amount of \$10,783,783.50. The motion was carried as all Commissioners voted in favor.

Checks for payment of claims, due from the Port Washington Water District totaling \$79,353.20 were approved for payment by the Board.

At 8:30am, a motion was made to go into executive session. At 8:50am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 22, 2024.

Peter Meyer, Secretary