

May 8, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 8, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 1, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of May 8, 2024:

General Checking	\$3,716,873.94
Money Market	\$29,124.67
Tap Fee Account	\$87,397.58
Repair Reserve Equipment	\$2,474,041.71
Repair Reserve Bldg. & Grounds	\$2,258,572.29

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services April 2024	\$4,031.25
2. J. Anthony Enterprises Inc., Req.#17 Morley AOP General Construction (Bond Issue)	\$89,395.00
3. Stalco Construction, Inc., Req.#12 Stonytown AOP General Construction (Bond Issue)	\$218,219,.35

Michelle Handley reviewed the April pumpage with the Board, the usage is down from the same time last year.

The proposal from D&B for the Oasis projected was discussed. Commissioner Meyer and seconded by Commissioner Germain to approve the proposal from D&B. The motion was carried as all Commissioners voted in favor.

Superintendent Prignano reported on the following:

1. In regards to Morley there was a snag with the blowoff line but the District and D&B was able to help resolve the issue. They will begin the hydrant line after the blowoff line is complete. Welsbach will be doing the conduit lines.
2. He gave an update on Stonytown Well#10 to the Village of Flower Hill regarding progress and upcoming work.
3. The District is still waiting to get final approve from the Health Department to startup Hewlett Well No.4.
4. He asked the Board for permission to replace truck#16 with a smaller and more efficient truck, in addition to selling truck#16 he will also be selling two additional trucks that are no longer needed. After discussion Commissioner Germain made a motion to approve and it was seconded by Commissioner Meyer. The motion was carried as all Commissioners voted in favor.

Michael Savarese, P.E. reported on the following:

1. Grant Applications – D&B is drafting the Sandy Hollow and Ricks PFAS treatment project applications for submission by the week's end to Congressman Suozzi for consideration for funding under the Congressionally Directed Spending program.
2. Hewlett AOP Treatment – Hinck will be conducting tightness testing for the generator on Wednesday, 05/08.
3. Morley Park AOP Treatment – Bensin has begun bringing valves and piping into the GAC portion of the building for installation. Bensin also situated the Trojan reactors and electrical panels within the AOP Building. Welsbach is completing the installation of the AOP cable tray supports from the ceiling. J. Anthony has been working on the sheet-rocking and ceiling for the chemical room and bathroom. Upcoming work onsite includes site electric by Welsbach, AOP equipment placement, interior piping, and conduit for the AOP/GAC Building.
4. Neulist Station Electrical and Miscellaneous Improvements – D&B has scheduled another meeting with PWW, JVR, and the vendor for Friday, 05/10. Philip Ross has scheduled clean up and excavation for the new gas main for the generators for the week of May 20th. Philip Ross consolidated all the misc. small pipe debris around the large pieces of pipe for which the machine is needed to move. This way, the District can still get landscapers in to start some work and everything is contained to one area. Philip Ross was at the site this week to begin addressing the issues on doors, windows, and locks. All repairs are in the works and should be completed by next week.
5. Stonytown AOP Treatment – Stalco completed the rebar and concrete work for the lower-level foundation mat-slab and foundation walls. Stalco poured the foundation walls and will be stripping formwork this week. Stalco then to do damp roofing and insulation and then backfill around foundation walls.
6. Capital Plan and Bond Issue – D&B also prepared a bond issue presentation and presented it at the meeting with D&B, PWW, and the Town of North Hempstead Supervisor DeSena on Tuesday, 05/07. D&B is finalizing internal review of the revised draft 2024 bond report and will incorporate any remaining comments from the Board after today's meeting.
7. 2023 Annual Water Quality Report – D&B submitted a revised draft report and Table 1 to the Nassau County Department of Health on Wednesday, 05/01, and received additional review comments on Tuesday, 05/07. D&B revised the draft report to obtain the final NCDH approval.
8. Water Main Improvement Program – D&B received a request from Pioneer Asphalt to withdraw their bid as they noticed a mathematical error. After discussion, a motion was made by Commissioner Germain, seconded by Commissioner Brackett and unanimously approved to allow Pioneer Landscaping and Asphalt Paving, Inc., to withdraw the bid it submitted for the 2024 Water Main Improvements for the District's project on April 24, 2024 with no prejudice and return the bid and bid bond.

The following resolution was made by and approved by the Board on May 1, 2024:

WHEREAS, the Board of Commissioners has reviewed the May 1, 2024 letter from Pioneer Landscaping and Asphalt Paving, Inc., requesting withdrawal of the bid it submitted for the 2024 Water Main Improvements with no prejudice and return the bid and bid bond due to clerical and mathematical error in calculating its bid.

WHEREAS, the District's engineering and architecture firm D&B Engineers and Architects has reviewed all of the bids submitted for the 2024 Water Main Project and recommend the District approve the request for withdrawal by Pioneer Landscaping and Asphalt Paving, Inc.

WHEREAS, the District's attorney Bee Ready Fishbein Hatter & Donovan has advised that the District may allow the withdrawal of a bid after bid opening based on clerical and mathematical errors in a bid calculation.

NOW THEREFORE BE IT RESOLVED that the District approves the request from Pioneer Landscaping and Asphalt Paving, Inc., to withdraw the bid it submitted for the 2024 Water Main Improvement project on April 24, 2024, with no prejudice and return the bid and bid bond.

Checks for payment of claims, due from the Port Washington Water District totaling \$111,713.22 were approved for payment by the Board.

At 8:55am, a motion was made to go into executive session. At 9:15am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 8, 2024.

Peter Meyer, Secretary