

May 1, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 1, 2024 at 8:00am.

**PRESENT: COMMISSIONERS:**

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on April 24, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of May 1, 2024:

General Checking	\$3,674,453.65
Money Market	\$29,015.09
Tap Fee Account	\$83,070.63
Repair Reserve Equipment	\$2,464,733.01
Repair Reserve Bldg. & Grounds	\$2,250,074.31

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services March 2024	\$3,275.00
2. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$3,042.71
3. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$17,102.34
4. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$21,536.69
5. D & B Engineers & Architects, Engineering, AOP Morley Park (Bond Issue)	\$33,080.05

Michelle Handley discussed with the Board the schedule to meet with elected officials in regards to the 2024 bond as well as the community meetings.

The following resolution was made by and approved by the Board on May 1, 2024:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain improvements at the District's facilities and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$76,531.15 from the building and grounds capital reserve fund, in accordance with General Municipal Law, for the cost of the repair to Neulist Well No. 3 by Eagle Control During the period of November 2023 thru March 2024.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$76,531.15 from the building and grounds capital reserve fund for the cost of the repair to Neulist Well No. 3 by Eagle Control During the period of November 2023 thru March 2024.

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Brackett and was seconded by Commissioner Meyer. The motion was unanimously approved.

Superintendent Prignano reported on the following:

1. In regards to Morley the site piping is done and they are working on the hydrant line today. Well#9 is being run to blowoff.
2. At Stonytown Well#10 they will be pouring the foundation walls early next week. There is a progress meeting at D&B today.

Michael Savarese, P.E. reported on the following:

1. Grant Applications – Discussed opportunity to submit the Sandy Hollow and Ricks PFAS project information to Congressman Suozzi for consideration for funding under the Congressionally Directed Spending program.
2. Hewlett AOP Treatment – The last sample result that was outstanding came in this morning and D&B will submit to the Department of Health.
3. Water Main Improvement Program – Bids were received on Wednesday, 04/24, and are currently under review.
4. Capital Plan and Bond Issue – D&B has revised the draft 2024 bond report based on the Board's comments and will discuss the revised draft at today's Board meeting. D&B has also prepared a draft bond issue presentation for the meeting with the elected officials tentatively scheduled for early May 2024.
5. Town of North Hempstead West Shore Road Tank Site Evaluation – Discussed Harbor Park Service Area evaluation past report.
6. 2023 Annual Water Quality Report – Nassau County Department of Health issued comments on the draft AWQR on Monday, 04/29. D&B is currently addressing the comments and plans to resubmit a revised draft this week.
7. 2023 Water Conservation Report – D&B submitted the final water conservation report form and attachments to the NYSDEC on Friday, 04/26.

Checks for payment of claims, due from the Port Washington Water District totaling \$57,815.67 were approved for payment by the Board.

At 8:50am, a motion was made to go into executive session. At 9:00am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 1, 2024.

Peter Meyer, Secretary