

March 13, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 13, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on March 6, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of March 13, 2024:

General Checking	\$3,473,941.98
Money Market	\$28,916.14
Tap Fee Account	\$82,037.86
Repair Reserve Equipment	\$2,456,627.26
Repair Reserve Bldg. & Grounds	\$2,274,208.79

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$4,839.75
2. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$13,239.41
3. D & B Engineers & Architects, Engineering, AOP Morley Park & Grant (Bond Issue)	\$22,744.19
4. Stalco Construction, Inc., Req.#11 Stonytown AOP General Construction (Bond Issue)	\$53,083.42
5. Bensin Contracting, Req.#10 Morley AOP Plumbing Construction (Bond Issue)	\$207,745.07

Michelle Handley gave the Collective Bargaining Agreement to the Board to sign. Also reviewed proposed budget transfers with the Board and requested authorization to make the budget transfers for 2023. After discussion a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve. Motion was carried since all were in favor.

Superintendent Prignano reported on the following:

1. In regards to the claim from claim from the owner of 30 Preston Street for damages to his sewer line that we forwarded to the Sewer District, the Sewer District's insurance carrier sent it back to us and we have forwarded to our carrier and it is currently under investigation.
2. The ceiling at Morley is being installed and is almost complete.

Michael Savarese, P.E. reported on the following:

1. Munsey and Plaza Cleaners NYSDEC Correspondence – NYSDEC is conducting groundwater sampling beginning on Monday, 03/11.
2. Sandy Hollow Native Plant Garden – The ReWild native garden grant application was successful. There is a meeting at Sandy Hollow on Tuesday, 03/19 at 10:00am.

3. Grant Applications – Discuss congressionally directed spending grant opportunity. Deadline to apply is Friday, 04/05.
4. Morley Park AOP Treatment – Bensin is setting peroxide tanks and loading pipe and fittings into GAC area, when ceiling is completed. Layne will be back onsite starting Monday, 03/11, to reinstall the transfer pump in the PTAS Building. Layne completed the additional cleaning at Well 9 and must wait for the delivery of the new pump for reassembly (scheduled for approximately 5 weeks).
5. Hewlett AOP Treatment – D&B and the District are addressing Nassau County Department of Health comments and the facility will be able to be operated once the new carbon (delivery planned for Friday, 03/19) has been sampled per Nassau County Department of Health comments. D&B has issued a punch list to Philip Ross for completion of their work. The replacement flow transmitter is scheduled to be delivered to Philip Ross this week and will enable the final startup and commissioning of the AOP system.
6. Stonytown AOP Treatment – Stalco will be excavating and compacting in the building extension area next week and then will begin rebar installation for the new building foundation.
7. Ricks Well PFAS Treatment and Station Improvements – The surveyor is being scheduled. Work on the Basis of Design Report is proceeding. D&B and PWWD are meeting with the EFC on Monday, 03/18, regarding the grant execution.
8. Water Main Improvement Program – D&B is preparing the contract specifications and related bid documents for bidding and has established an advertisement date of Wednesday, 03/27. D&B is preparing the advertisement page this week to send to PWWD. D&B has performed additional coordination with the Village of Port Washington North for required restoration approach.
9. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B sent the draft Basis of Design Report to the District for review and will schedule a workshop to review with Superintendent Prignano.

William DeWitt reported that indemnification agreement from the Town, that Chairman Brackett signed today, he will bring to the Port Washington Fire Department for them to sign and then he will forward it to the Town's attorney's office. In regards to the agreement with the Fire Department he will have that for review and next week's meeting.

Checks for payment of claims, due from the Port Washington Water District totaling \$84,277.97 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 13, 2024.

Peter Meyer, Secretary