

March 6, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 6, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on February 28, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of March 6, 2024:

General Checking	\$3,457,377.38
Money Market	\$28,916.14
Tap Fee Account	\$82,037.86
Repair Reserve Equipment	\$2,456,627.26
Repair Reserve Bldg. & Grounds	\$2,274,208.79

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$1,103.98
2. D & B Engineers & Architects, Engineering, Feasibility Town Leachate Tank	\$1,577.38
3. D & B Engineers & Architects, Engineering, PFAS Database	\$2,593.33
4. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$2,637.03
5. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$4,248.31
6. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$6,170.91
7. J. Antony Enterprises Inc., Req.#15 Morley AOP General Construction (Bond Issue)	\$147,033.87

Commissioner Brackett went over that in the last few years the District has been awarded up to a total of \$33,666,993.00 in WIIA and BIL grants for multiple projects.

Michelle Handley reported on the following:

1. Reviewed the February pumpage with the Board, the usage is up from the same time last year.
2. Has begun to work on the 2023 audit along with Robert Johnson.
3. Received an email in regards to Harbor Fest along with an application. Harbor Fest will be held Sunday June 2, 2024. The Board agreed to participate again this year.

Superintendent Prignano reported on the following:

1. He had a meeting with Mike Savarese and USGS yesterday March 5th. The District asked about an update on the well data they have been collecting, their response was that they cannot give us any information until they meet with the steering committee in April. Commissioner Germain asked that they make a commitment on the inset model that we have been waiting on for several years.

The following resolution was made by and approved by the Board on March 6, 2024.:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain improvements at the District's facilities and the related transfer of funds; and
WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$31,830.64 from the building and grounds capital reserve fund, in accordance with General Municipal Law, for the

cost of an emergency valve repair done on January 31, 2024 at the Davis Avenue Vault, Port Washington, NY 11050 by Atlantic Wells, Inc..

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$31,830.64 from the building and grounds capital reserve fund for the cost of an emergency valve repair done on January 31, 2024 at the Davis Avenue Vault, Port Washington, NY 11050 by Atlantic Wells, Inc..

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain. The motion was unanimously approved.

Michael Savarese, P.E. reported on the following:

1. Grant Applications – WIIA Grant application period is open and applications are due by June 14, 2024. D&B has prepared a proposal for the Rick’s Well# 7 GAC WIIA application and the Hewlett Well# 4 GAC BIL application in the amount not to exceed \$11,000.00. Discussed these resubmittal applications with the Board. After the discussion a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the proposal. The motion was carried as all Commissioners voted in favor.
2. Morley Park AOP Treatment – Welsbach has completed the conduit installation in the ceiling rafters and is continuing with the interior building conduit routing. J. Anthony erected scaffolding and will begin work on the ceiling installation this week. Welsbach will be working on cable tray installation as the ceiling work progresses. Bensin is beginning the site piping work next week for the routing of the 20” PTAS effluent/AOP influent line. The station will be offline for approximately 2 weeks while Bensin performs this work. A scheduling meeting was held on Tuesday, 03/05, to discuss the upcoming work at the site. Commissioner Meyer stressed his concern about the job running behind.
3. Hewlett AOP Treatment – The generator was delivered and set on Thursday, 02/29. D&B has issued a punch list to Philip Ross for completion of their work. D&B is currently waiting for the replacement flow transmitter to do the final startup and commissioning of the AOP system.
4. Stonytown AOP Treatment – Stalco is currently working on the installation of the wood lagging for shoring and has begun the demolition on the well vault. This is anticipated to take 3 weeks (completion of the demolition by Tuesday, 03/12).
5. Neulist Station Electrical and Miscellaneous Improvements – A meeting was held with JVR (including Steve and Cindy LaSala) to discuss the project/equipment delay letter. D&B will be having another meeting with JVR, PWWD, D&B, and the vendors for the equipment. The generators are scheduled for arrival to site in August 2024.
6. Water Main Improvement Program – D&B is preparing the contract specifications and related bid documents for bidding and has established an advertisement date of Wednesday, 03/20. D&B is preparing the advertisement page this week to send to PWWD.
7. 2023 Annual Water Quality Report – D&B has completed the water quality compilation and is preparing the draft Table 1 and report for internal review.

William DeWitt report that he received the indemnification agreement from the Town regarding the antenna installation and he will move forward with the agreement with the Fire Department. Also, he received the signed union agreement.

Checks for payment of claims, due from the Port Washington Water District totaling \$13,190.43 were approved for payment by the Board.

At 8:40am, a motion was made to go into executive session. At 8:45am, the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 6, 2024.

Peter Meyer, Secretary