

February 28, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 28, 2024 at 8:00am.

**PRESENT: COMMISSIONERS:**

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on February 21, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of February 28, 2024:

General Checking	\$3,189,896.72
Money Market	\$28,817.52
Tap Fee Account	\$78,790.20
Repair Reserve Equipment	\$2,447,950.18
Repair Reserve Bldg. & Grounds	\$2,266,353.42

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services January 2024	\$4,650.00
2. Rolands Electric, Inc., Req.# 4 Electrical Construction AOP Stonytown 10 (Bond Issue)	\$4,455.14
3. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$13,579.24
4. Philip Ross, Req.#8 Neulist Ave Electrical Improvements General Const. (Bond Issue)	\$25,103.75
5. Bensin Contracting Inc., Req.#5 Stonytown AOP Plumbing Construction (Bond Issue)	\$54,910.00
6. Philip Ross, Req.#3 Neulist Ave Electrical Improvements Plumbing Const. (Bond Issue)	\$151,331.57

Superintendent Prignano reported on the following:

1. We received a claim from the owner of 30 Preston Street for damages to his sewer line allegedly from the water main break repair on 1/27/24. After review he will forward the claim to the Sewer District.
2. Asked the Board for permission to have D&B submit a proposal for a GIS mapping system. The Board asked D&B to look into the previous system to see what can be retrieved first.
3. The roof at the packed tower building at Morley Park was cleaned off and it was agreed to add a plan to add an enclosure on the roof in the next capital plan.
4. Eagle installed the new SCADA server here at the District office and also installed a new backup at Neulist.
5. Truck#16 that was repaired, is still not running right after the last repair and was taken to Huntington Ford to be checked and repaired.
6. Received an email from Chevrolet of Smithtown that the pickup truck that they originally canceled is now being built. After discussion it was agreed to making it a utility truck instead of a pickup. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to move forward with the truck order.
7. There was a main break on Saturday 2/24/24 on Anchorage Road. District personal made the repair.

Michael Savarese, P.E. reported on the following:

1. Munsey and Plaza Cleaners NYSDEC Correspondence – NYSDEC is conducting groundwater sampling on Wednesday 3/6.
2. Grant Applications – D&B is preparing a proposal for Rick Well 7 GAC WIIA application and Hewlett Well 4 GAC BIL application. Discussed potential grant applications and/or resubmittal applications.
3. Morley Park AOP Treatment – Bensin is looking to begin the work on routing of the 20” AOP influent line and the ability to remove the PCCP main on Tuesday, 03/05, after PWWD completes monthly sampling. The facility will be offline during this time and it is anticipated that the work to get the station back online will take approximately 2 weeks. Welsbach has completed the conduit installation in the ceiling rafters. J. Anthony will begin work on the ceiling installation this week. Welsbach will be working on cable tray installation as the ceiling work progresses. Layne will be back onsite this week to reinstall the transfer pump in the PTAS Building. Layne is still awaiting the delivery of the new pump for Well 9, it is six weeks out and should be here the week of April 8<sup>th</sup>.
4. Neulist Station Electrical and Miscellaneous Improvements – A progress meeting was held on Thursday, 02/22, via Teams with Philip Ross only. A separate meeting is scheduled for Wednesday, 02/28, on Teams with JVR (including Steve and Cindy LaSala) to discuss the project/equipment delay letter.
5. Stonytown AOP Treatment – This week, Stalco will be working on beginning the demo on the vault as they complete the installation of the wood lagging for shoring. Bensin will also be onsite with Stalco for the disconnection of the plant effluent water main and existing water services out of the footprint of the new building. Following the disconnection and completion of the shoring, the full vault demolition will occur. This is anticipated to take 3 weeks (completion of the demolition by Tuesday, 03/12).
6. Nitrate and Chloride Tracking – Reviewed the Fourth Quarter 2023 report that has been prepared for the District.
7. Ricks Well PFAS Treatment and Station Improvements – The surveyor is being scheduled. Work on the Basis of Design Report is proceeding.
8. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – D&B is reviewing the draft Basis of Design Report and will forward it to the District for its review by the end of the week. D&B is preparing the proposal for the full project design.

William DeWitt report spoke to Deborah Algios at the Town and we should have the indemnification agreement next week for the Board to review. Also, he spoke to Ozzie at the Union and he will be signing the contract shortly.

Checks for payment of claims, due from the Port Washington Water District totaling \$51,079.97 were approved for payment by the Board.

At 9:00am, a motion was made to go into executive session for employee matters. At 9:10am, the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 28, 2024.

Peter Meyer, Secretary