

February 7, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 7, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on January 31, 2024 were read and approved.

The Board further reviewed the District's account balances as follows as of February 7, 2024:

General Checking	\$3,156,472.60
Money Market	\$28,705.71
Tap Fee Account	\$78,499.77
Repair Reserve Equipment	\$2,439,855.65
Repair Reserve Bldg. & Grounds	\$2,320,683.51

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$529.82
2. D & B Engineers & Architects, Engineering, Feasibility Town Leachate Tank	\$733.85
3. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$1,231.91
4. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$3,490.91
5. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$7,724.12
6. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$9,349.09
7. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$9,446.41
8. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$16,245.62
9. J. Antony Enterprises Inc., Req.#14 Morley AOP General Construction (Bond Issue)	\$40,119.45
10. Bensin Contracting, Req.#10 Morley AOP Plumbing Construction (Bond Issue)	\$244,102.50

Michelle Handley reported on the following:

1. Reviewed the January pumpage with the Board, the usage is up from the same time last year.
2. PMG will be attending next week's Board meeting to get started on the spring newsletter.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – This week, J. Anthony will continue the siding work. Welsbach is completing the conduit install in the ceiling rafters this week.
2. Neulist Station Electrical and Miscellaneous Improvements – Concrete work for new sidewalk is being completed this week. D&B and Superintendent Prignano reviewed the potential to add a stairway adjacent to the caustic building to facilitate access for the operations team when servicing Well 2 and Well 3 vaults. It was determined that in order to design such a staircase, underground utilities between the caustic building and Well 1 building will need to be altered. It was determined it would be best to do this as part of a separate project when these utilities, especially the chemical injection piping, can be

updated in conjunction with upgrades to the facilities chlorinators. A list of scope items was drafted for inclusion in the district's five-year capital plan.

3. Hewlett AOP Treatment – D&B has submitted the final certification request package to the Department of Health as of Friday, 01/26, and has preliminarily coordinated the site walk through and inspection with for Thursday or Friday, 2/15, o 2/16 respectively.
4. Stonytown AOP Treatment – PSEG-LI will be deenergizing the line breakers for the shoring work today Wednesday, 02/07.
5. Grant Applications – WIIA Grant application period opened and will be open until June 14<sup>th</sup>.

William DeWitt reported on the following:

1. In regards to the antenna installation near Manorhaven Park he spoke to the Town attorney Richard Nicoletto and advised we will be receiving the indemnification agreement shortly. In addition, the Town had the approval of the agreement on the agenda of last night's Town meeting and it was approved. In regards to the PW Fire Department the District will have a license agreement similar to what we have with the County for the antennas on the tanks. The PWFD will pay for the cost of the electric that the antenna uses.

Commissioner Germain reported on the irrigation contractor training that was held yesterday with Roslyn Water District at the Port Washington Library. The training was a success and it was decided that the training should be in person going forward. There were twenty-five irrigation contractors in attendance.

In addition, a zoom meeting was held last night with ReWild regarding the native rain garden grant, the feedback on the District's proposed garden was very positive.

Checks for payment of claims, due from the Port Washington Water District totaling \$85,307.10 were approved for payment by the Board.

At 9:00am, a motion was made to go into executive session. At 9:10am, the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 7, 2024.

Peter Meyer, Secretary