

January 3, 2024

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 3, 2024 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Charles Idol, Resident

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on December 27, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of January 3, 2024:

General Checking	\$3,115,305.57
Money Market	\$28,703.43
Tap Fee Account	\$76,243.57
Repair Reserve Equipment	\$2,439,696.74
Repair Reserve Bldg. & Grounds	\$2,320,534.07

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services November 2023	\$3,293.75
2. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking	\$250.00
3. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$653.56
4. D & B Engineers & Architects, Engineering, Oasis Development	\$900.36
5. D & B Engineers & Architects, Engineering, Feasibility Town Leachate Tank	\$1,286.23
6. D & B Engineers & Architects, Engineering, PFAS Database	\$1,326.57
7. D & B Engineers & Architects, Engineering, BODR for Ricks Well#7	\$3,389.09
8. D & B Engineers & Architects, Engineering, BODR for Sandy Hollow Station	\$6,940.68

Michelle Handley reported on the following:

1. Reviewed the December pumpage with the Board, the usage is up from the same time last year.
2. Received a letter from employee David Joseph stating that he is retiring and his last day of work will be January 30, 2024.

Superintendent Prignano reported on the following:

1. There is a main break where the main runs through the field at Guggenheim School, the District will be making the repair today.
2. In regards to Morley the roof and windows have been installed on the new building.
3. The contractors are working at Stonytown Well#. The vessels are scheduled to be removed and brought to the District yard to be stored.
4. The irrigation training with the Roslyn Water District is scheduled for February 6<sup>th</sup>. After discussion it was decided to hold the event in person instead of virtual.

Michael Savarese, P.E. reported on the following:

1. PFAS treatment plan and PFAS data tracking Data Review – Performing an update of the PFAS data tracking spreadsheet to include results related to proposed draft notification levels and add latest available sample results. D&B will conduct review meeting as part of board meeting on either Wednesday, 01/17/24 or Wednesday, 01/24/24.
2. Hewlett AOP Treatment – D&B is awaiting the remaining sample results. Upon receipt, D&B will then submit them to the DOH.
3. Stonytown AOP Treatment – In addition to the regular updates of the master project schedules required for the regular scheduling meetings, D&B notified all contractors that the 2-week look ahead schedule must be provided by Friday afternoon, every week. The PC is working on piping removal in the GAC building.
4. Morley Park AOP Treatment – The roof installation has been completed and the cupolas are now being installed on site. Bancker is tentatively scheduled to perform the tie-in of the 24” PCCP the week of 01/08.
5. Town of North Hempstead West Shore Road Tank Site Evaluation – Site visit for tank evaluation is scheduled for Tuesday, 1/09.
6. Native Rain Garden – Discussed possible dates to meet with Michael Michel to discuss the design if the rain garden.

William DeWitt reported on the following:

1. The Oasis contract was sent to the Oasis attorney Andrea Tsoukalas Curto and she forwarded it to Stu Besen the attorney for Port North, we are waiting on them for a response.

Checks for payment of claims, due from the Port Washington Water District totaling \$102,971.59 were approved for payment by the Board.

At 8:40 a motion was made to go into executive session. At 9:00am the regular meeting resumed. There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 3, 2024.

Peter Meyer, Secretary