

November 15, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 15, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Mark Gibbons, Resident
Charles Idol, Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 1, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of November 15, 2023:

| | |
|--------------------------------|----------------|
| General Checking | \$4,293,232.56 |
| Money Market | \$28,701.07 |
| Tap Fee Account | \$73,987.35 |
| Repair Reserve Equipment | \$1,689,557.87 |
| Repair Reserve Bldg. & Grounds | \$1,570,404.99 |

The following claims were received for payment and approved by the Board:

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|--|--------------|
| 1. PWWD, Reimbursement for Legal Services Morley AOP (Bond Issue) | \$68.75 |
| 2. PWWD, Reimbursement for Legal Services Stonytown AOP (Bond Issue) | \$206.25 |
| 3. PWWD, Reimbursement for Legal Services, Oasis | \$825.00 |
| 4. Hinck Electrical Inc., Req.#6 Hewlett AOP Electrical Construction (Bond Issue) | \$18,000.60 |
| 5. Philip Ross, Req.#6 Neulist Ave Electrical Improvements General Const. (Bond Issue) | \$89,827.08 |
| 6. Bensin Contracting Inc., Req.#3 Stonytown AOP Plumbing Construction (Bond Issue) | \$213,892.50 |

Michelle Handley reported on the following:

1. Reviewed the October pumpage with the Board, the usage is down from the same time last year.
2. The Nassau-Suffolk Water Commissioner's Association next meeting is Monday November 20th in Farmingdale.
3. The District received a letter in regards to employee Andrew Whitely from 41 Mill Pond Road expressing their gratitude for his response and service to their leak and for his outstanding professionalism.

Superintendent Prignano reported on the following:

1. The trusses at Morley will start going up today. Well#8 is back in and has been sampled and we are awaiting the results so that the well can be put back online.
2. In regards to Neulist the paving began last week and is now complete.

Michael Savarese, P.E. reported on the following:

1. Drinking Water Quality Council Meeting – Reviewed the notification levels from the November 3rd meeting.

2. Capital Plan and Bond Issue – Reviewed the draft schedule for capital plan update and 2024 bond issue.
3. Hewlett AOP Treatment – All sampling results have been reviewed and the results prove that the system is working properly for the treatment of 1,4-dioxane. D&B is working with Trojan UV’s laboratory staff to finalize one remaining piece of data that is needed for submittal to NYSDOH. It is expected that we will be able to submit to NYSDOH by Thursday 11/16. D&B will be requesting a review from NYSDOH by Monday, 11/20, and is targeting Day 2 samples for Monday, 11/27, and Tuesday, 11/28. D&B will coordinate with District for scheduling of the Day 2 sampling.
4. Morley Park AOP Treatment – D&B issued a letter to the Electrical Contractor regarding contract delay and associated potential for liquidated damages. D&B is conducting a shop drawing review meeting with them to review the issues on the MCC submittal on Wednesday morning, 11/14. D&B reached out to NC Parks regarding the shutdown required at Morley Park for the 24” PCCP connection and is awaiting a response. D&B met with Bancker and PWWD onsite to discuss the work and approximate staging. A second meeting will be held closer to the date of the work for a final coordination. J. Anthony is beginning truss installation on Wednesday, 11/15. It is anticipated that the truss installation will continue until the end of November 2023. Following this, J. Anthony will work to make building water tight while site piping and electrical work progress.
5. Stonytown AOP Treatment – Upcoming work includes removal of existing media (week of 11/20), removal of the fencing installation of temporary fencing (week of 11/27), demolition of the GAC vault roof (late November/early December), demolition of the existing well vault (early December), and removal of the GAC vessel (December).
6. Neulist Station Electrical and Miscellaneous Improvements – PRI will be checking on the status of the flow meter and the scheduling of the work for near the end of this week once the flow meter is in hand. The work should be completed before Thanksgiving. PRI should be able to finish most sitework prior to the end of the year. After flow meter is installed, they will finish site concrete (sidewalk and steps). JVR needs to remove the foundation of the original light pole. All doors and windows slated for replacement have been completed. Coordination/installation for security cores for the doors is moving forward. All louvers except the Gen. Building attic louvers have been replaced. The generators are delayed from March 2024 to August 2024 per H.O. Penn correspondence with JVR. Switchboards and MCCs are expected around October 2024.
7. Munsey and Plaza Cleaners NYSDEC Correspondence – Discussed the preparation for meeting with NYSDEC on Monday 11/20 at 11:00 am.
8. Ricks Well PFAS Treatment and Station Improvements – RFPs for the mark out and survey have been sent and D&B is awaiting proposals.
9. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – The site mark out and survey have been completed. D&B received a utility sketch from the mark out company and is following up with the surveyor for their drawings. D&B is in the process of writing the basis of design report.

William DeWitt reported that since Veteran’s Day has passed, we should be hearing from the Town on the West Shore Road Tank evaluation and the antenna at Manorhaven Park.

Commissioner Germain reported on the steering committee meeting in regards to the NYSDEC and USGS sustainability study. Discussed reports regarding salt water intrusion from the model and the proposed inset model for local coastal communities.

Checks for payment of claims, due from the Port Washington Water District totaling \$205,657.07 were approved for payment by the Board.

At 9:05 a motion was made to go into executive session. At 9:11am the regular meeting resumed.

Commissioner Meyer moved, seconded by Commissioner Germain, and passed unanimously to participate in the 3M and Dupont PFAS settlements.

The Board voted as follows:

Commissioner Brackett - AYE

Commissioner Meyer - AYE

Commissioner Germain - AYE

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 15, 2023.

Peter Meyer, Secretary