

November 1, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 1, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Mark Gibbons, Resident  
Charles Idol, Resident

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 25, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of November 1, 2023:

General Checking	\$4,206,741.30
Money Market	\$28,698.55
Tap Fee Account	\$73,230.87
Repair Reserve Equipment	\$1,689,409.75
Repair Reserve Bldg. & Grounds	\$1,570,267.32

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services September 2023	\$3,018.75
2. D & B Engineers & Architects, Engineering, Spill Prevention Report	\$436.62
3. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$702.27
4. D & B Engineers & Architects, Engineering, Feasibility Town Leachate Tank	\$1,160.98
5. D & B Engineers & Architects, Engineering, Oasis Development	\$1,414.85
6. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking	\$1,750.00
7. D & B Engineers & Architects, Engineering, PFAS Tracking	\$2,242.70
8. D & B Engineers & Architects, Engineering, Basis of Design Report for Sandy Hollow Station	\$6,948.18
9. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$8,925.16
10. D & B Engineers & Architects, Engineering, AOP Hewlett Well 4 (Bond Issue)	\$12,953.51
11. D & B Engineers & Architects, Engineering, AOP Stonytown Well 10 (Bond Issue)	\$14,983.53
12. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$15,855.37
13. D & B Engineers & Architects, Engineering, AOP Morley Park (Bond Issue)	\$31,465.28

Superintendent Prignano reported on the following:

1. In regards to Sandy Hollow Office generator replacement. The concrete pad will be put in next week.
2. Received a proposal from Eagle Control, the District's SCADA vendor, for the SCADA computer and licensing upgrades in the amount of \$72,500.00. After review a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve. Motion was carried since all were in favor.

Michael Savarese, P.E. reported on the following:

1. Grants – Attended NYSDEC-sponsored webinar on Wednesday, 10/25, related to a Source Water Protection opportunity.

2. Hewlett AOP Treatment – Performance testing was conducted on Monday, 10/02 and Tuesday, 10/03. All the results are in but two from Trojan, they should be in by the end of the week.
3. Morley Park AOP Treatment – In regards to Well 8, Layne explained that the pump is being repaired and a new motor is being provided. They expect the equipment to arrive in their shop this week and will dedicate a team to reinstall them at Morley Park directly upon arrival. D&B is coordinating with Layne for dates of the reinstallation reached out to NC Parks regarding the shutdown required at Morley Park for the 24” PCCP connection and is awaiting a response. Prior to the truss installation, modifications are being made to the wall abutting the peroxide tanks. This modification work will take approximately 1-2 weeks. After that, the trusses can be lifted into place. JAE expects it will take approximately 2 weeks to assemble the trusses and another 2 weeks to complete the roof.
4. Stonytown AOP Treatment – Stalco has completed the interior scaffolding and the removal of the interior caustic tank. The submittal for the caustic tank removal is being reviewed by D&B. Stalco indicated that their subcontractor would not be available for this work for approximately 4 weeks. D&B is looking for an updated schedule for what they are able to complete in that time.
5. Water Main Improvement Program – D&B is currently finalizing the revised draft drawings and expects to have a completed set for PWWD review by the end of this week.
6. Oasis Development – Reviewed revised request for water availability and it includes that the landscape irrigation area will be 40% to comply with the District’s ordinances. A draft approval was discussed.
7. Munsey and Plaza Cleaners NYSDEC Correspondence – Reviewed NYSDEC response regarding availability for a meeting.
8. Ricks Well PFAS Treatment and Station Improvements – Conducted site meeting last Wednesday 10/25 to coordinate for start of Basis of Design Report, utility-mark out and topographic/boundary survey.

Checks for payment of claims, due from the Port Washington Water District totaling \$15,315.44 were approved for payment by the Board.

At 8:50 a motion was made to go into executive session. At 9:30am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 1, 2023.

Peter Meyer, Secretary