

October 25, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 25, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Mark Gibbons, Resident

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 18, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of October 25, 2023:

General Checking	\$4,059,330.99
Money Market	\$28,698.55
Tap Fee Account	\$73,230.87
Repair Reserve Equipment	\$1,689,409.75
Repair Reserve Bldg. & Grounds	\$1,570,267.32

The following claims were received for payment and approved by the Board:

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| 1. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue) | \$8,925.16 |
| 2. J. Antony Enterprises Inc., Req.#10 Morley AOP General Construction (Bond Issue) | \$118,199.00 |

Superintendent Prignano reported on the following:

1. Everything is set for Pharmaceutical Take Back Day, Saturday October 28th from 10:00am – 1:00pm.
2. Meeting with D&B today at Ricks Well#7 to start to coordinate the Basis of Design Report.

Michael Savarese, P.E. reported on the following:

1. Grants – Attending NYSDEC-sponsored webinar on Wednesday, 10/25, related to a Source Water Protection opportunity.
2. Hewlett AOP Treatment – Performance testing was conducted on Monday, 10/02 and Tuesday, 10/03. The final optimal testing will be done in approximately two weeks (early November) once D&B receives these initial sample results. After the optimal testing is completed and samples are received, final certification can be prepared for DOH (approximately first week of December 2023).
3. Morley Park AOP Treatment – The trusses have been delivered as of Wednesday, 10/18. D&B conducted an onsite meeting prior to the truss installation begins to review the Contractor's plan for installation. JAE expects it will take approximately 2 weeks to assemble the trusses and another 2 weeks to complete the building roof.
4. Stonytown AOP Treatment – Upcoming work includes removal of equipment for return to PWWD and initial demolition of the existing structures onsite.
5. Neulist Station Electrical and Miscellaneous Improvements – In regards to the electrical equipment there is a substantial delay and JVR will be following up with the manufacturer.

6. Water Main Improvement Program – ZE and D&B have revised various public outreach documents as related to lead and copper notification requirements. D&B has updated the draft plan for District review.
7. Sandy Hollow Station PFAS Treatment Improvements and Station Upgrades – The utility markout of the site is being performed this week. D&B is coordinating for have the survey scheduled directly thereafter, either the week of Octobe 30th or November 6th.
8. Oasis Development – He reviewed their response to the comments and discussed with Willaim DeWitt. Mr. DeWitt informed the Board that the area of proposed landscaping with irrigation is over the 40% allowed in the District ordinances. After discussion the Board directed that they be informed that they must follow the ordinances and adjust accordingly.

Checks for payment of claims, due from the Port Washington Water District totaling \$81,323.24 were approved for payment by the Board.

At 8:30 a motion was made to go into executive session. At 9:20am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:25am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 25, 2023.

Peter Meyer, Secretary