

August 30, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 30, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Robert Johnson, CPA
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 23, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of August 30, 2023:

General Checking	\$3,254,734.48
Money Market	\$28,693.83
Tap Fee Account	\$64,059.25
Repair Reserve Equipment	\$1,689,132.06
Repair Reserve Bldg. & Grounds	\$1,637,007.74

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$9,343.45
2. Stalco Construction, Inc., Req.#5 Stonytown AOP General Construction (Bond Issue)	\$21,725.83
3. J. Antony Enterprises Inc., Req.#7 Morley AOP General Construction (Bond Issue)	\$184,760.45
4. Bensin Contracting Inc., Req.#6 Morley AOP Plumbing Construction (Bond Issue)	\$1,568,481.82

At 8:15am Commissioner Meyer announced that bids would be opened for Contract No. 2023-04 White Crystal Solar Salt. The following bid was received:

Morton Salt, Inc.

September 1, 2023 to August 31, 2024	\$206.64 per ton
September 1, 2024 to August 31, 2025	\$217.15 per ton

After review a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to accept Morton Salt's bid. Carried.

Superintendent Prignano reported on the following:

1. Hewlett Well# 4 is running but there is an issue with the nitrate analyzer. Eagle Control will be coming today to check and then we will run the well in bypass mode.
2. Received an email from Z&E regarding if the District is interested in holding a drug take back again this fall. The Board decided to hold s drug take back.
3. In regards to the generator at the Sandy Hollow office, H.O. Penn while doing the annual inspection found that the generator is in need of major repairs. The cost for the repairs is \$16,000.00, the Superintendent will reach out to them to discuss different options.

Michelle Handley reported unpaid water rents were sent to the Town in the amount of \$218,297.89, this amount is lower from last year which was \$227,327.79.

Robert Johnson, CPA reviewed the proposed 2024 budget with the Board for the District's Budget Hearing that will be held on September 7th at 7:00pm at the District office.

William DeWitt reported on the following:

1. Reported that in regards to the Town's Westshore Road Tank Site Evaluation, he submitted the signed agreement to Town attorney Michael Kelly and the District needs to get the required insurance documents.
2. In regards to the Neptune antenna, after receiving more information about how the antenna would look installed at the Town park garage other options were looked into and another site seems to be a better option. The other option would be on the Port Washington Fire Department's existing siren pole outside the Town park, he will follow up with the fire department.
3. Andrea Curto, attorney for the Oasis project, notified him that the plans for the community center have been adjusted to make the center smaller. She will forward the plans.

Michael Savarese, P.E. reported on the following:

1. Deferral – Reviewed approach regarding draft exemption request.
2. Nitrate and Chloride Tracking – Reviewed Second Quarter 2023 reports.
3. Water Main Improvement Program – D&B is currently finalizing the revised draft drawings and coordinating with the District for remaining technical questions. Review of public outreach document as it relates to lead and copper notification requirements.

Checks for payment of claims, due from the Port Washington Water District totaling \$72,758.07 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 30, 2023.

Peter Meyer, Secretary