

August 9, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 9, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Michelle Handley, Office Manager
William DeWitt, Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 2, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of August 9, 2023:

General Checking	\$3,034,143.96
Money Market	\$28,693.83
Tap Fee Account	\$64,059.25
Repair Reserve Equipment	\$1,689,132.06
Repair Reserve Bldg. & Grounds	\$1,637,007.74

The following claims were received for payment and approved by the Board:

1. Bensin Contracting, Inc., Req.#2 Plumbing Construction AOP Stonytown 10 (Bond Issue) \$265,962.00
2. J. Antony Enterprises Inc., Req.#8 Morley AOP General Construction (Bond Issue) \$201,703.05

Michelle Handley reported that the District received a bill from Nuco Painting for the Beacon Hill Tank pressure washing located at 89 Longview Road, Port Washington in the amount of \$67,000.00. Requested that this be paid from the building and grounds reserve fund.

The following resolution was made by and approved by the Board on August 9, 2023:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain improvements at the District's facilities and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$67,000.00 from the building and grounds capital reserve fund, in accordance with General Municipal Law, for the cost of pressure washing the Beacon Hill Tank located at 89 Longview Road, Port Washington, NY 11050 by Nuco Painting.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$67,000.00 from the building and grounds capital reserve fund for the cost of pressure washing the Beacon Hill Tank located at 89 Longview Road, Port Washington, NY 11050 by Nuco Painting.

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain. The motion was unanimously approved.

William Merklin, P.E. reported on the following:

1. Grants – Discussed and obtain new authorizing resolution to be included with WIIA grant applications for the Bar Beach Well 6 GAC and Hewlett Well 4 GAC projects. Remaining elements of the applications are complete and consistent with the packages previously submitted for BIL funding.

With the resolution, applications will be uploaded to the WIIA portal prior to deadline this Friday 08/11.

2. Deferral – D&B is preparing an exemption request and will provide a draft for District review on Friday, August 11th.
3. Morley AOP Treatment – J. Anthony and masonry subcontractor will be working on brickwork for approximately the next four weeks. Scheduling meeting will be held on 8/17 with the contractors to discuss next steps on site including site piping and any work that can be done within new Building. As requested, the overall cost of the CMU and Brickwork is approximately \$620K per the J. Anthony SOV. Architects have indicated that brickwork costs approximately \$25-\$30 per SF, with the arches at the window costing approx. \$300-\$400 per arch.
4. Hewlett AOP Treatment – Booster pump system start-up was conducted on Wednesday, 08/02. System is able to be run in hand mode and the Electrical and Controls contractors are coordinating in order to complete a final wiring item that will allow the system to operate fully in automatic mode. Once Nassau County Department of Health provides approval for the updated matrix from Trojan which D&B has reviewed, we will arrange a final start-up of the AOP system while going to AOP blow-off to collect those required post-AOP samples. When this occurs, the plant will not be able to be run in the approved bypass mode while those samples are being collected. This sampling should only take about 1 day.
5. Neulist Station Electrical and Miscellaneous Improvements – The General/Plumbing Contractor completed formwork and rebar for the concrete stairs and generator pads.

The following resolution was made by and approved by the Board on August 9, 2023:

Commissioner Brackett offered the following resolution, seconded by Commissioner Meyer, for adoption:

RESOLUTION AUTHORIZING THE TREASURER OF THE PORT WASHINGTON WATER DISTRICT TO SIGN DOCUMENTATION REQUIRED BY THE NEW YORK STATE DEPARTMENT OF HEALTH/NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION FOR THE DISTRICT’S APPLICATIONS FOR GRANTS TO FUND WATER TREATMENT FACILITIES

WHEREAS, the Port Washington Water District has applied for various funding grants and opportunities including those issued through the New York State Department of Health/New York State Environmental Facilities Corporation to fund the installation of critical water infrastructure elements throughout its service area; and

WHEREAS, as part of these Grant Applications, the District must arrange for and designate an “Authorized Representative” to sign the Grant Applications and other related documents; and

WHEREAS, to facilitate an efficient Grant Application process, and in order to comply with the requirements to have an “Authorized Representative,” it is recommended that the Treasurer of the Port Washington Water District be granted the authority to execute Board approved Grant Applications and related documents relating to the New York State Department of Health/New York State Environmental Facilities Corporation Grants and Water Infrastructure Improvement Act (WIIA) Funding;

NOW, THEREFORE BE IT

RESOLVED, that the Treasurer of the Port Washington Water District be and hereby is authorized to sign all Board approved Grant Application documentation relating to the New York State Department of Health/New York State Environmental Facilities Corporation Grants; and

BE IT FURTHER RESOLVED, that any and all such New York State Department of Health/New York State Environmental Facilities Corporation Grant documentation related to projects for which the District has applied for WIIA funding, signed prior to the date of this Resolution by the Treasurer of the Port Washington Water District are each hereby duly ratified and affirmed.

The adoption of the foregoing resolution was adopted upon roll call as follows:

AYES: 3

NOES: 0

The resolution was declared adopted.

William DeWitt reported that in regards to the Town's Westshore Road Tank Site Evaluation, he spoke to Town attorney Michael Kelly and the Town has accepted all of our changes and those from DN Tanks in regards to the agreement for the engineering review. After discussion the Board approved to move forward and sign the agreement.

Checks for payment of claims, due from the Port Washington Water District totaling \$43,034.12 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 9, 2023.

Peter Meyer, Secretary