

May 24, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 24, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary  
Mindy Germain, Treasurer

William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by Peter Meyer, acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 17, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of May 24, 2023:

General Checking	\$2,621,024.12
Money Market	\$28,686.44
Tap Fee Account	\$61,043.13
Repair Reserve Equipment	\$1,688,697.11
Repair Reserve Bldg. & Grounds	\$1,636,586.21

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Water Conservation Plan \$1,200.00

Michael Savarese, P.E. reported on the following:

1. Beacon Hill Tank Power Washing – D&B has prepared the conformed documents and NUCO signed the contracts on Tuesday, 05/23. The District signed the contracts today at the 05/24 Board meeting. Following the signing, a pre-construction meeting will be held and a Notice to Proceed will be issued.
2. Hewlett AOP Treatment – Samples have been received by Trojan's Lab in Ontario, Canada. They have prioritized the bench samples for analyses (tentative analyses to be completed by end of week, 05/26). Still require Pace lab results for the remaining analytes for Trojan to use in their performance modeling.
3. Morley Park AOP Treatment – AOP foundation walls have been poured. Upcoming two week look-ahead includes: Welsbach installing conduits at the AOP portion of the building; JAE beginning the chemical room floating slab rebar and formwork; Welsbach doing site electrical work and conduit runs.
4. Neulist Station Electrical and Miscellaneous Improvements – D&B recently returned the natural gas generator as AAN. Switchboards, MCC, and Point-to-Point drawings were sent back to JVR as R&R on Thursday, 05/04. D&B had a meeting to discuss the comments with Schneider and JVR for the switchboard and MCC on Friday, 05/18. Each comment was addressed line by line to go over any questions/action items. It appears that Schneider/JVR understand what is required and they will be working on the full resubmittal of these items. The Point-to-Point drawings are with Great Rock and no call has been scheduled to date (and may not be required, but D&B is available to schedule one, if needed).

William DeWitt reported that he has reached out again to Kelly Gillen, Commissioner of Parks in regards to the antenna installation at Manorhaven Park and is waiting for a response. He also reached out to Assistant Supervisor Scalero in regards to the proposal for the Town's Westshore Road tank site evaluation and is awaiting a response.

Checks for payment of claims, due from the Port Washington Water District totaling \$109,041.99 were approved for payment by the Board.

At 8:20 a motion was made to go into executive session. At 8:40am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 8:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 24, 2023.

Peter Meyer, Secretary