

May 10, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 10, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul Prignano, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 3, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of May 10, 2023:

General Checking	\$2,678,553.98
Money Market	\$28,686.44
Tap Fee Account	\$61,043.13
Repair Reserve Equipment	\$1,688,697.11
Repair Reserve Bldg. & Grounds	\$1,636,586.21

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking Reports	\$594.00
2. D & B Engineers & Architects, Engineering, Deferral Renewal Reporting	\$756.00
3. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$1,168.63
4. D & B Engineers & Architects, Engineering, Design & Permitting Pressure Washing BH Tank	\$1,766.67
5. D & B Engineers & Architects, Engineering, PFAS Tracking Reports	\$2,120.07
6. D & B Engineers & Architects, Engineering, Annual water Quality Report	\$4,752.88
7. D & B Engineers & Architects, Engineering, Spill Prevention Tracking Reports	\$9,096.12
8. Philip Ross, Req.#3 Neulist Ave Electrical Improvements General Const. (Bond Issue)	\$48,022.50
9. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$37,723.45
10. Fortunato Sons Contracting Inc., Req.#10 Hewlett AOP General Construction (Bond Issue)	\$49,518.75
11. Fortunato Sons Contracting Inc., Req.#11 Hewlett AOP General Construction (Bond Issue)	\$7,503.22
12. J. Antony Enterprises Inc., Req.#5 Morley AOP General Construction (Bond Issue)	\$44,175.00

Commissioner Germain reported on the education tour held yesterday May 9th at Well#6. The tour went well and Superintendent Prignano did a very good job. It was discussed that for future tours school field trips would be most beneficial.

Paul Prignano reported on the following:

1. In regards to Hewlett Well#4 the contractors are in full force and the project is moving along and sampling will be done next week.

Michael Savarese, P.E. reported on the following:

1. Grants – Discussed new open window for WIIA grant submissions and associated potential applications Discussed other potential opportunities such as previous application for irrigation of Village of Sands Point Golf Club through waste water reuse.
2. Beacon Hill Tank Power Washing – Bonds and insurances were received from NUCO on Friday, 05/05, and are currently under review. NUCO has also begun providing submittals for the project. Once bonds and insurances are approved, D&B will prepare conformed documents and prepare to execute the contracts, preliminarily at the 5/24 board meeting.
3. Hewlett AOP Treatment – Reviewed draft cost proposal for drainage test holes. Delivery of the hydrogen peroxide was completed Friday 05/05. Shake-out startup meeting conducted on Tuesday 5/9. Performance testing coordination underway.
4. Morley Park AOP Treatment – D&B has received verbal confirmation that the sample results for Well 8 are clean and we are awaiting test reports. AOP foundation walls are to be poured on Thursday 05/11; Electrical contractor to begin conduits; J. Anthony to begin steel work in GAC portion as well as floating chemical room slab in coming weeks. One-month look ahead includes: Start of CMU work.
5. Neulist Station Electrical and Miscellaneous Improvements – D&B recently returned the natural gas generator as AAN. Switchboards, MCC, and Point-to-Point drawings were sent back to JVR as R&R on Thursday 05/04. JVR is coordinating a meeting with the vendors for the switchboard and MCC to review the comments and discuss any questions to try to expedite the resubmittals. Scheduling meeting was held on Thursday 05/04, in D&B's office with the District, Philip Ross, JVR, and D&B. Since D&B had requested updated schedules/2-week look ahead schedules from Philip Ross repeatedly and had received no updates in the last month. During the meeting, the project schedule was discussed with all contractors. Philip Ross will be working on surveying/laying out for concrete work. Doors/louvers expected in early June and replacements can start then. Most of JVR's work that can be completed is done until equipment starts to arrive.

D&B has received a change order in the amount of \$5,090.05 from JVR for replacement of all exterior light fixtures on site with new LED fixtures. After discussion a motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the change order. Motion was carried since all were in favor.

In coordination with the District, D&B requested a cost proposal from Philip Ross and JVR for removal of existing flow meter, installation of new vault and flow meter, and installation of additional conduits for pH/Cl analyzers in Valve Building. The change order from Philip Ross was for \$61,943.00 and the change order for JVR was for \$36,899.05 for a total of \$98,842.05. After review a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to approve the change orders. Motion was carried since all were in favor.

Checks for payment of claims, due from the Port Washington Water District totaling \$38,222.50 were approved for payment by the Board.

At 9:15 a motion was made to go into executive session. At 9:50am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 10, 2023.

Peter Meyer, Secretary