

March 15, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 15, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman

Peter Meyer, Secretary

Paul Prignano, Superintendent

William DeWitt, Attorney

Michael Savarese, P.E., Engineer

Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on March 8, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of March 15, 2023:

General Checking	\$1,993,277.05
Money Market	\$28,681.80
Tap Fee Account	\$60,283.84
Repair Reserve Equipment	\$1,688,424.16
Repair Reserve Bldg. & Grounds	\$1,725,307.79

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking Reports	\$406.00
2. D & B Engineers & Architects, Engineering, Engineering, VA & ERP	\$733.07
3. D & B Engineers & Architects, Engineering, NCPD Upgrades for Southport tank	\$829.21
4. D & B Engineers & Architects, Engineering, Southern Land Development	\$1,457.09
5. D & B Engineers & Architects, Engineering, Design & Permitting Pressure Washing BH Tank	\$1,940.69
6. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking Reports	\$1,723.00
7. D & B Engineers & Architects, Engineering, Topographic Survey Hewlett Well#4	\$5,361.53
8. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$1,627.96
9. JVR Electric, Req.#3 Neulist Ave Electrical Improvements Electric Const. (Bond Issue)	\$58,040.72

Paul Prignano reported on the following:

1. The District office elevator needs to be modernized since it is obsolete and the parts are becoming increasing hard to come by. The cost to modernize the elevator is approximately \$90,000.00. A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to approve the modernization of the District elevator.
2. In regards to Hewlett Well#4 A.C. Schultes completed reinstalling the well pump and motor on Monday. The GAC fill piping has been installed and the GAC vessels are filled and disinfected for the carbon media delivery on March 16th. Fortunato will be painting the floors today.
3. The GAC vessel is scheduled to be delivered to Morley Thursday, 03/16. Layne has identified the blockage and removed the majority of sediment build-up so the new well pump can be installed.

Michelle Handley reported on the following:

1. Received a request from the daughter of the owner at 2 Country Club Drive requesting that the penalty applied to the July 12th bill be waived. In addition, a penalty was waived as a one-time courtesy in April 2022 for late payment on the January bill. After review of the account the Board decided that the penalty cannot be waived. Generally, a first time penalty is waived and since District has already removed a penalty a second one cannot be removed. The Board requested that a letter be mailed to the owner informing them of their decision.

Michael Savarese, P.E. reported on the following:

1. PFAS Data Review – Discussed PFAS and contaminant data tracking. Discussed the EPA announcement.
2. Hewlett AOP Treatment – Philip Ross is checking when Trojan can perform the dry start on the AOP system. Trojan also needs to weigh in on when the peroxide can be ordered and delivered to the tank they provided. The draft design drawing to be used for cost proposals for drainage improvements on the southern section of the site will be completed this week for review.
3. Beacon Hill Tank Power Washing – Nassau County Department of Health review response is due to be returned on Tuesday, 03/14. Bid dates for the project are set: bid documents to be available Wednesday, 03/22, and bids to be opened Wednesday, 04/19.
4. Neulist Station Electrical and Miscellaneous Improvements – Coordinating the start of abatement work in the 3 buildings onsite for week of 03/20. The District will coordinate onsite with abatement contractors as needed to get access to buildings. Estimate that approximately 2-3 weeks are required for work to be completed in all buildings.

Checks for payment of claims, due from the Port Washington Water District totaling \$39,626.60 were approved for payment by the Board.

At 8:30 a motion was made to go into executive session. At 9:00am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 15, 2023.

Peter Meyer, Secretary