

March 1, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 1, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Paul Prignano, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Gary Cucchi, PMG
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on February 22, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of March 1, 2023:

General Checking	\$2,029,587.79
Money Market	\$28,679.60
Tap Fee Account	\$60,278.72
Repair Reserve Equipment	\$1,688,294.64
Repair Reserve Bldg. & Grounds	\$1,725,175.44

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services January 2023	\$5,425.00
2. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$9,867.14
3. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$14,080.80
4. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$16,831.43
5. D & B Engineers & Architects, Engineering, AOP Morley Park & Grant (Bond Issue)	\$17,442.01
6. JVR Electric, Inc., Req.#2 Neulist Ave Electrical Improvements Electrical Const. (Bond Issue)	\$160,021.32
7. Philip Ross Ind., Req.#1 Neulist Ave Electrical Improvements Plumbing Const. (Bond Issue)	\$21,992.77
8. J. Antony Enterprises Inc., Req.#4 Morley AOP General Construction (Bond Issue)	\$381,788.78

Paul Prignano reported on the following:

1. Presented a draft of the plaque dedicating the boardroom to Italo Vacchio for his dedicated service to the District.

Michelle Handley presented a credit card policy to the Board for approval. After review of the policy a motion was made by Commissioner Brackett and seconded by Commissioner Meyer to approve the policy. The motion was carried as all Commissioners voted in favor.

Michael Savarese, P.E. reported on the following:

1. Grants – Discussed potential opportunity for Congressionally Directed Spending.
2. Hewlett AOP Treatment – PWWD to fill the brine tank on Tuesday, 02/28. Carbon delivery expected on Thursday, 03/16. Well Contractor (A.C. Schultes) scheduled to be back on site to reinstall the well starting this Thursday, 3/2. Plumbing contractor (PRI) has painted the process piping and installed the GAC nozzles; the GAC fill piping is pending installation (coating completion is contingent on this). General contractor (Fortunato) will paint the floors within the next two weeks. Windows have been

installed. Electrical contractor (Hinck) will investigate the GAC building heaters and provide a price for replacing both heaters in the next two weeks. The VFD is to be installed this week.

3. Morley Park AOP Treatment – Shoring removal began on Tuesday, 02/21. Contractor ran into issues being able to remove shoring – follow-up meeting with GC held on Monday, 02/27. Generator foundation area has been graded. RCA has been compacted for use as a temporary staging location. Well 8 has been removed. TV inspection done on Tuesday, 02/21 identified scaling at the riser/pump interface. Layne air-lifted the well at that location in an attempt to remove the scaling. Conducting additional attempts to fully remove obstruction next week. Replacement of the well will begin upon review of the TV inspection video after air-lifting. Well 9 removal and investigative work to follow. GAC vessel delivery scheduled for March 16th. One-month look ahead includes: replacement of 6” irrigation pipe and 2” DPW water service; Well 8 pump replacement and Well 9 pump removal and then investigative work; and GACs to be delivered and installed mid-March.
4. Neulist Station Electrical and Miscellaneous Improvements – D&B is working to prepare a change request for new flow meter and vault and additional conduits as requested by PWWD. PWWD approved the change order regarding the replacement of the corroded well discharge pipe in conjunction with the air release valve replacement and investigation of wiring for the butterfly valves. PRI and Eagle Control are moving forward with the work. A final executed copy was shared with PWWD and PRI. Air release valve work is completed and PRI will be pushing Eagle to complete their investigation by Wednesday to return Neulist Well 1 to service a.s.a.p. JVR is working to get Point-to-Point diagrams to D&B for review/approval of the MCC submittal. JVR met onsite with Great Rock to review this week. D&B spoke with HO Penn and they will have the resubmittal for the generator to JVR on Tuesday, 2/28, for D&B to review.

William DeWitt reported that the meeting with the Town on February 22nd in regards to the Westshore Road tank site went very well and it was a positive meeting and the Town was receptive to the idea of D&B conducting an evaluation of the tank site for the purpose of a potable water storage tank and related booster pumping station. A resolution will need to be passed at the Town for the District to move forward with the evaluation. He is waiting to hear back from Mike Kelly, the Town’s attorney.

Gary Cucchi, PMG, went over a preliminary list of topics for the annual newsletter. He will start working on articles for the Board to review.

Checks for payment of claims, due from the Port Washington Water District totaling \$60,205.71 were approved for payment by the Board.

At 9:35 a motion was made to go into executive session. At 9:40am the regular meeting resumed.

After review of the bids for Contract 2023-03 Maintenance of Grounds for 2023, taken at the Board meeting on 2/22/23 it was decided to award the contract to Dom’s Lawnmaker Inc. A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to award the bid to Dom’s Lawnmaker Inc. Carried.

There being no further business to discuss the meeting was adjourned at 9:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 1, 2023.

Peter Meyer, Secretary