

February 8, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 8, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on February 1, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of February 8, 2023:

General Checking	\$1,978,757.75
Money Market	\$28,679.60
Tap Fee Account	\$60,278.72
Repair Reserve Equipment	\$1,688,294.64
Repair Reserve Bldg. & Grounds	\$1,725,175.44

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$908.89
2. D & B Engineers & Architects, Engineering, Design & Permitting Pressure Washing BH Tank	\$1,973.96
3. D & B Engineers & Architects, Engineering, 2 <sup>nd</sup> Half Sanitary Inspections	\$2,400.00
4. D & B Engineers & Architects, Engineering, Deferral Renewal Reporting	\$2,244.00
5. D & B Engineers & Architects, Engineering, Water Main Replacement Project (Bond Issue)	\$5,601.46
6. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$8,773.85
7. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$9,391.14
8. Bensin Contracting Inc., Req.#2 Morley AOP Plumbing Construction (Bond Issue)	\$112,253.44
9. Philip Ross Industries Inc., Req.#6 Hewlett AOP Plumbing Construction (Bond Issue)	\$175,237.00
10. J. Antony Enterprises Inc., Req.#3 Morley AOP General Construction (Bond Issue)	\$661,032.50

Received from the Town the annual Intermunicipal Agreement to retain Sound Actuarial Consulting, LLC to perform the OPEB and GASB No. 43 and 75. The Board with the terms of the agreement and signed.

Michelle Handley reported on the following:

1. Reviewed with the Board, the January pumpage report.
2. Received email from clerk at the Village of Baxter Estates about the Mayor coming to a meeting to discuss the Governor's population density plan. Commissioner Germain has spoken to the Mayor, after the email was received, in regards to the issue and that the District at this time is awaiting a study from USGS.

Paul Prignano reported on the following:

1. The grading for the generator pad is being done at Morley.
2. In regards to Hewlett Well#4 they are arranging the window installation.
3. There was a main break on Island Court on February 2, 2023, District personnel made the repair.

Michael Savarese, P.E. reported on the following:

1. Hewlett AOP Treatment – A.C. Schultes has completed the well cleaning and subsequent well disinfection; Follow-up TV scheduled for Wednesday 2/8. Scheduling a sampling procedure review meeting with the plumbing contractor, PRI, potentially on Wednesday 2/15, to be confirmed. PRI finished small diameter piping, with process piping to be painted; GAC painting to finish in next two weeks.
2. Morley Park AOP Treatment – Backfilling around the GAC foundation walls continues to progress, preparing generator foundation area for use as staging area. Conducting schedule/progress meeting on Thursday 2/9. One-month look ahead includes: Completion of backfill at GAC section of building to be followed by removal of installed shoring, then replacement of 6” irrigation pipe. Mid-late February – start of well pump replacement at Well 8; currently waiting on 2/17/23 factory testing to approve prior to shipment.
3. Neulist Station Electrical and Miscellaneous Improvements – PRI installed new blowoff butterfly valves on Friday, 2/3. Review change order submitted by PRI for new exhaust fans. D&B is working to prepare a change request for new flow meter and vault and additional conduits as requested by PWWD.
4. Water Main Improvement Program – The utility mark outs will be completed this week and the topographical field survey is expected to follow next week.
5. Nitrate and Chloride Tracking – Reviewed nitrate and chloride tracking report for Fourth Quarter 2022.
6. Lead and Copper – Will be putting together a draft of the lead and copper plan for the Health Department for the District’s review.
7. Spill Prevention Report – Reviewed proposal, as requested by the District, to prepare a fully updated Spill Prevention Report which includes each of the District’s stations. The estimated price for this project is \$23,000.00. After careful review of the proposal a motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the proposal. The motion was carried as all Commissioners voted in favor.

Checks for payment of claims, due from the Port Washington Water District totaling \$80,444.22 were approved for payment by the Board.

At 8:40am a motion was made to go into executive session. At 9:06am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 8, 2023.

Peter Meyer, Secretary