

December 21, 2022

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 21, 2022 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager  
Jasper Skliba, Forman

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on December 14, 2022 were read and approved.

The Board further reviewed the District's account balances as follows as of December 21, 2022:

General Checking	\$2,787,556.01
Money Market	\$28,674.73
Tap Fee Account	\$58,768.51
Repair Reserve Equipment	\$1,188,035.28
Repair Reserve Bldg. & Grounds	\$1,213,686.98

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, AOP Hewlett (Bond Issue)	\$8,061.67
2. Hinck Electrical Contractor Inc., Req.#4 Hewlett AOP Electrical Construction (Bond Issue)	\$27,336.25
3. Philip Ross Industries Inc., Req.#5 Hewlett AOP Plumbing Construction (Bond Issue)	\$445,763.75

It was decided that the regularly scheduled board meeting on December 28, 2022 be cancelled. Notice will be posted on the District website.

Paul Prignano reported that the flow meter for Neulist 1 is not working and needs to be addressed. He asked the Board permission to have D&B look into having it upgraded.

Jasper Skliba reported on the following:

1. In regards to Hewlett Well 4 the crack seal for the dry well was done. In addition, the handrails should be in after the new year.
2. The second set of samples from Morley Well#11 results are good and we are able to put the well back into service. J. Anthony has completed the trench drains and rebar and they will be pouring the concrete

Michelle Handley reported on the following:

1. Discussed fund balances with the Board.
2. Received a bill from Bancker Construction for the water main repair work done on Port Washington Blvd. in November in the amount of \$88,776.55. Requested that this be paid from the repair reserve fund.

The following resolution was made by and approved by the Board on December 21, 2022:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain improvements at the District's facilities and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$88,776.55 from the building and grounds capital reserve fund, in accordance with General Municipal Law, for the cost of the repair to the water main on Port Washington Blvd. by Bancker Construction on November 20, 2022.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$88,776.55 from the building and grounds capital reserve fund for the cost of the repair to the water main on Port Washington Blvd. by Bancker Construction on November 20, 2022.

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Mindy Germain and was seconded by Commissioner Peter Meyer. The motion was unanimously approved.

The following resolution was made by and approved by the Board on December 21, 2022:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the District's transfer of funds; and

WHEREAS, the Board of Commissioners has decided to authorize a transfer of funds not to exceed the sum of \$1,100,000.00 from the General Fund into the Capital Reserve for Buildings and Grounds and the Capital Reserve for Equipment, in accordance with General Municipal Law.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, transfer \$600,000.00 of General Fund balance to the Capital Reserve Buildings and Grounds Account and \$500,000.00 of General Fund balance to the Capital Reserve Equipment Account.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain. The motion was unanimously approved.

Michael Savarese, P.E. reported on the following:

1. Hewlett AOP Treatment – The well pump, column, motor has been pulled, Work on the GACs is on hold until break in cold temperatures allowing for painting to proceed. Two-week look ahead includes ACS return to clean and TV the well. Discussed topographic survey and presented a proposal for performing an update to the topographic survey for the southern section of the Hewlett Well 4 property not to exceed \$5,400.00. After review the Board approved the proposal.
2. Morley Park AOP Treatment – Two-week look ahead includes: Formwork to continue and concrete pours to commence as they complete formwork; First concrete pour for the GAC section of the new building currently scheduled for 12/22, Waiting on railings for concrete staircase – currently in fabrication. Review of GC's CO #1 revised proposal.
3. Neulist Station Electrical and Miscellaneous Improvements – Review EFC credit proposals from Contractors. General Contract – from \$4,500 to \$7,000, Plumbing Contract – from \$2,500 to \$5,000.
4. Stonytown AOP Treatment – Contractors preparing long lead time submittals. Scheduling date for pre-construction meeting and notice to proceed.
5. Received information from AWWA that some upstate water suppliers have had first amendment auditors come into their districts.

William Dewitt reported that he is trying to schedule a call with Michael Dwyer and Mike Savarese in regards to the irrigation code draft.

Checks for payment of claims, due from the Port Washington Water District totaling \$61,262.80 were approved for payment by the Board.

At 8:45am a motion was made to go into executive session. At 9:15am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 21, 2022.

Peter Meyer, Secretary