

January 18, 2023

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 18, 2023 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on January 11, 2023 were read and approved.

The Board further reviewed the District's account balances as follows as of January 18, 2023:

General Checking	\$1,967,026.61
Money Market	\$28,677.09
Tap Fee Account	\$60,273.44
Repair Reserve Equipment	\$1,688,146.63
Repair Reserve Bldg. & Grounds	\$1,725,024.20

A letter was received from Robert Johnson, CPA regarding accounting services for the year 2023. The fee for the outlined services for the year will be \$17,000.00. After careful review of the proposal, a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the proposal. The motion was carried as all Commissioners voted in favor.

Paul Prignano asked Mike Savarese where the GAC vessels from Stonytown Well#10 will be stored.

Michelle Handley reported on the following:

1. Reviewed with the Board, the December pumpage report and total pumpage for 2022.
2. Received and email from the owner of 55 Soundview Drive requesting that the charge for not testing his backflow be removed. After review the Board decided that the fee stands and that the resident be notified of their decision.
3. Received an email from the owner of 7 Murray Avenue in regards to their high bill that was caused by a leak in their irrigation system. They proposed a onetime payment for half the bill. After careful review of their account, it was decided that the water bill stands as issued bills since the Port Washington Water District is a municipal entity and is required to apply all fees and rates to all consumers in a consistent manner. The Board requested that a letter be mailed to the owner informing them of their decision.
4. The Long Island Water Conference next meeting will be Monday January 30, 2023 at Westbury Manor, it was decided that the Superintendent and all three commissioners would attend.
5. We received an email from John Seifert, the architect, for the proposed development at 114 Main Street. He is requesting a meeting with the Board. The Board asked that an email be sent in response informing him that he can attend a Board meeting to discuss.

Michael Savarese, P.E. reported on the following:

1. Beacon Hill Tank Power Washing – Providing draft documents for District review, then submit to NCDH for review/approval, bid and be ready to begin work in March 2023.

2. Hewlett AOP Treatment – Weekly update. Small diameter piping in AOP building, peroxide sample station appurtenances installed. Tank level sensors, reactor control center and flow meters have been wired. Projected work for next two weeks: GAC manifold piping and nozzles, well cleaning, process piping painting. Scheduling sample process review meeting with PC. Topographic survey- Onsite work completed on Friday 1/6, preparing site plan revisions.
3. Morley Park AOP Treatment – Weekly update. GAC section foundation walls poured and forms stripped. Railings for new concrete stairs have been delivered and installed. Two-week look ahead includes: Waterproofing and backfill at GAC section of building, replacement of 6” irrigation pipe.
4. Neulist Station Electrical and Miscellaneous Improvements – Conducted schedule review meeting Tuesday 1/17.
5. Stonytown AOP Treatment – Pre-construction meeting conducted Thursday 1/12/23 on site.

Checks for payment of claims, due from the Port Washington Water District totaling \$138,128.54 were approved for payment by the Board.

At 9:00am a motion was made to go into executive session. At 9:25am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 18, 2023.

Peter Meyer, Secretary