

December 14, 2022

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 14, 2022 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul Prignano, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager  
Jasper Skliba, Forman

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Commissioner Brackett opened the meeting by congratulating Commissioner Germain on her re-election win.

The statement of canvas from the Special District Election held on December 13, 2022 was as follows:

Three (3) year term January 1, 2023 to December 31, 2025  
Total number of votes cast – 807  
Total number of votes cast for Mindy Germain – 776  
Total number of write in votes cast – 31

The Board directed that the above results be filed with the Town Clerk of the Town of North Hempstead.

Minutes for the meeting held on December 7, 2022 were read and approved.

The Board further reviewed the District's account balances as follows as of December 14, 2022:

General Checking	\$2,554,873.82
Money Market	\$28,672.37
Tap Fee Account	\$57,263.71
Repair Reserve Equipment	\$1,187,937.64
Repair Reserve Bldg. & Grounds	\$1,213,587.23

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Oasis Development	\$265.70
2. D & B Engineers & Architects, Engineering, Oasis Development	\$2,429.45
3. D & B Engineers & Architects, Engineering, Emergency Response Plan & Vulnerability Plan	\$3,387.56
4. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$14,790.98
5. D & B Engineers & Architects, Engineering, AOP Morley Park & Grant (Bond Issue)	\$20,633.94

Paul Prignano reported that J. Anthony has been working at Morley for the last few days doing rebar work.

Jasper Skliba reported on the following:

1. The District had two water main breaks one on Channel Drive and the other on Lincoln Place, both were on 6-inch water mains and District personnel made both repairs.
2. The well at Hewlett was pulled this week.

3. The Neulist Avenue project mark outs are complete and excavation will begin in the next few weeks.

Michelle Handley reported on the following:

1. Received the proposal from R.S. Abrams for the 2022 annual audit. The amount for the audit will be \$26,500.00. A motion was made by Commissioner Germain and seconded by Commissioner Brackett to approve the proposal. Carried
2. USGS is awaiting the District to sign the new agreement. The Board has a few more additional questions for USGS before they sign. She will reach out to them in regards the questions.

Michael Savarese, P.E. reported on the following:

1. PWWPCD Coordination – Reviewed the response letter received from PWWPCD regarding new source of water for sewer flushing.
2. Hewlett AOP Treatment – Paving was completed last week. AOP unit has been wired. GAC rehab underway. Schultes is pulling well pump. The projected work for next two weeks: Schultes to continue removing the column pipe and bowl assembly. Bowl to go back to be refurbished. Well inspections, cleaning and bailing to occur in the interim. GAC rehab to continue, PJ will be inspecting the interior condition of the vessels, PRI still needs to replace the nozzles and finish painting the second vessel ext. as well as coating interiors.
3. Morley Park AOP Treatment – Shoring has been completed. Formwork for the mat slab at the GAC end of building underway. Two-week look ahead includes: Formwork to continue and concrete pours to commence as they complete formwork (no specific dates set as of yet). Waiting on railings for concrete staircase – currently in fabrication. Conducted onsite meeting with Nassau County irrigation regarding 6-inch line relocation. No issues with proposed replacement. Conducted onsite meeting with Nassau County irrigation regarding 6-inch line relocation. No issues with proposed replacement.
4. Neulist Station Electrical and Miscellaneous Improvements – Review EFC credit proposals from Contractors. Discuss shop drawing submittals for HVAC equipment.
5. Stonytown AOP Treatment – Execute contracts. Discuss response to comments received by Nassau County Department of Health.
6. Water Main Improvement Program – Perform final review of the scope/limits of proposed roads for water main project.

William Dewitt reported on the following:

1. Discussed the “Polluter’s Pay Bill” and the letter supporting the bill. The District will send a letter to the Governor in support of this bill.
2. Sent the irrigation code to Mike Dwyer for review .

Checks for payment of claims, due from the Port Washington Water District totaling \$127,962.04 were approved for payment by the Board.

At 9:20am a motion was made to go into executive session. At 9:45am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 10:00am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 14, 2022.

Peter Meyer, Secretary