

December 7, 2022

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 7, 2022 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager  
Jasper Skliba, Forman

Also Present: Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 30, 2022 were read and approved.

The Board further reviewed the District's account balances as follows as of December 7, 2022:

General Checking	\$2,528,612.50
Money Market	\$28,672.37
Tap Fee Account	\$57,263.71
Repair Reserve Equipment	\$1,187,937.64
Repair Reserve Bldg. & Grounds	\$1,213,587.23

The following claims were received for payment and approved by the Board:

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| 1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services October 2022          | \$3,775.00 |
| 2. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue) | \$2,882.40 |

Jasper Skliba reported on the following:

1. In regards to Morley the shoring in the northwest corner was completed and the form work has started. Also, the open construction area has been fenced in.
2. In regards to the drainage at Hewlett Well#4 reviewed photos from before the rain and after.
3. The electric contractor for the Neulist Avenue project will start mark outs next week and plan to be onsite daily moving forward.

Michelle Handley reported on the following:

1. Reviewed with the Board the November well pumpage. The monthly pumpage is down compared to the same time last year.

Michael Savarese, P.E. reported on the following:

1. Hewlett AOP Treatment – Gave weekly update. Site paving completed yesterday. The projected work for next two weeks includes pulling the well pump and begin well inspection services, finish painting GAC exteriors, replace GAC Nozzles, GAC Vessel interiors to be inspected by D&B prior to re-coating the interiors. AOP reactor control wiring and AOP interior wiring. Discussed site drainage. Survey team review in conjunction with upcoming water main field work.
2. Morley Park AOP Treatment – Gave a weekly update. Two-week look ahead includes foundation formwork; Well 8 pull scheduling upon approval to put Well 11 back into service.

3. Stonytown AOP Treatment – Contracts to be signed by Contractors this week and be ready for District to execute during the 12/14 meeting.
4. Water Main Improvement Program – Review of roads with undersized water mains as previously identified in Capital Plan in conjunction with proposed project.

William Dewitt reported on the following:

1. The property on Cow Neck Road will be supplied by Sands Point and the intermunicipal agreement between the District's is on the agenda for their December 20<sup>th</sup> meeting.
2. Discussed the draft for the updated irrigation code. After review of the Nassau County's Division Act section regarding water districts the legislation states that water districts have the authority to issue fines up to \$250.00. He asked the Board permission to contact the Nassau County District Attorney for further information in regards to the legislation, the Board approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$57,690.99 were approved for payment by the Board.

At 9:25am a motion was made to go into executive session. At 9:55am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 10:00am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 7, 2022.

Peter Meyer, Secretary