

July 20, 2022

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 20, 2022 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Italo Vacchio, Superintendent
William DeWitt, Attorney
Michelle Handley, Office Manager
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 6, 2022 were read and approved.

The Board further reviewed the District's account balances as follows as of July 20, 2022:

General Checking - A	\$657,194.36
General Checking - B	\$631,155.03
Money Market	\$28,662.70
Tap Fee Account	\$51,245.36
Repair Reserve Equipment	\$1,187,537.38
Repair Reserve Bldg. & Grounds	\$1,213,178.34

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Emergency Response Plan & VA	\$325.45
2. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$881.36
3. D & B Engineers & Architects, Engineering, Rehabilitation Ricks Well 7	\$941.62
4. D & B Engineers & Architects, Engineering, Service Line Inventory	\$3,888.68
5. D & B Engineers & Architects, Engineering, Water Main Replacement (Bond Issue)	\$1,214.47
6. D & B Engineers & Architects, Engineering, AOP Morley Park & Grant (Bond Issue)	\$11,338.41
7. D & B Engineers & Architects, Engineering, AOP Hewlett Well No. 4 (Bond Issue)	\$15,240.92
8. D & B Engineers & Architects, Engineering, AOP Stonytown 10 (Bond Issue)	\$35,223.89

Jasper Skliba reported on the following:

1. The construction is moving along at Hewlett Well# 4, brick work is concluding.
2. In regards to the Morley Well project the tree has been removed. An onsite progress meeting is scheduled for this Thursday the 21st.
3. Manorhaven Blvd. is being paved and the District valves have been brought up to grade so that they will not be covered. The Town is also beginning paving for multiple roads and the District is checking valves.
4. The caustic pumps at Sandy Hollow have been replaced.

Michelle Handley reported on the following:

1. The bid opening for Solar Salt, Contract# 2022-11, will be August 24, 2022 at 8:15am. The notice to bidders has been sent to be advertised in the Port News.

2. Gave an update on online bill pay. Looked at several recommended companies and as of now Forte appears to be a good option for the District. Asked the Board for permission to move forward with Forte, they agreed.
3. Received a letter from the daughter of the owner at 107 Pond View Drive requesting that the District adjust her high water bill due to a toilet leak that her mother was unaware of. After careful review it was decided that the water bill stands as issued. The Board requested that a letter be mailed to the owner informing them of the decision.
4. Received an email from the owner at 20 Evergreen Avenue requesting an adjustment to their high bill as well as their next bill due to a sprinkler system leak that they were unaware of. After careful review it was decided that the water bill stands and no adjustment will be made to the future bill. The Board requested that a letter be sent informing the owner of the decision.
5. We received an application for water at a new proposed house on Cow Neck Road near Barkers Point Road. The District does not have a water main in that area and the owner is proposing to connect to the District's water main and run the service over 300ft down the street with several bends. Sands Point Water has a water main in the vicinity for the proposed house and the Board requested that we speak to them in regards to supplying water to the new house as we do for several of their residents.

Two change orders were received from Fortnato Sons Contracting Inc. for Contract 2021-01. The first one was for an additional exhaust fan for the Booster building in the amount of \$3,977.74 and the second one for additional labor to clean-up and drain the formwork after a power outage in the Nitrate building caused a flood of the site and formwork in the amount of \$1,428.42. After review of the change orders a motion was made by Commissioner Brackett and seconded by Commissioner Meyer to approve both change orders. Carried

A letter was received from D&B regarding a proposal for engineering services related to pressure washing of tank exterior for the Beacon Hill Elevated Water Storage Tank. The fee not to exceed \$27,700.00. After careful review of the proposal, a motion was made by Commissioner Meyer and seconded by Commissioner Meyer to approve the proposal. The motion was carried as all Commissioners voted in favor.

Michael Savarese, P.E. of D&B Engineers and Architects, D.P.C, advised the Board that D&B finished their review of the bids taken on July 6, 2022 for Electrical and Miscellaneous Improvements at Neulist Avenue Station. It is D&B's recommendation that the Port Washington Water District award Contract 2022-08 General Construction for Electrical and Miscellaneous Improvements at Neulist Avenue to Philip Ross Industries in the amount of \$1,026,663.81 , Contract 2022-09 Electrical Construction for Electrical and Miscellaneous Improvements at Neulist Avenue to JVR Electric Inc. in the amount of \$3,358,510.00 and Contract 2022-10 Plumbing Construction for Electrical and Miscellaneous Improvements at Neulist Avenue to Philip Ross Industries in the amount of \$517,476.94. The Board reviewed D&B's recommendations and a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to award the contracts to said contractors. Carried

Checks for payment of claims, due from the Port Washington Water District totaling \$156,464.43 were approved for payment by the Board.

At 8:35am a motion was made to go into executive session. At 9:10am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 20, 2022.

Peter Meyer, Secretary