

May 18, 2022

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 18, 2022 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 11, 2022 were read and approved.

The Board further reviewed the District's account balances as follows as of May 18, 2022:

General Checking	\$1,082,459.21
Money Market	\$28,657.83
Tap Fee Account	\$46,737.13
Repair Reserve Equipment	\$1,187,335.68
Repair Reserve Bldg. & Grounds	\$1,212,972.28

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$800.00
2. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$803.93
3. D & B Engineers & Architects, Engineering, Hydraulic Modeling Oasis Development	\$841.89
4. D & B Engineers & Architects, Engineering, Deferral Quarterly Reports	\$2,828.67
5. D & B Engineers & Architects, Engineering, Water Main Replacement (Bond Issue)	\$2,014.24

Superintendent Vacchio reported on the following:

1. On May 11th the contractor doing the paving work for the Village of Manorhaven went on a fire hydrant without a permit and damaged the hydrant. The District had to make the repair and sent a letter to the Village reminding them that no hydrant is to be used except at the District and with a proper permit. Also send bill for the repair to the Village.
2. Reviewed the list of alternate undersized water mains with the Board.
3. The District received a F.O.I.L. request from Grand Central Consulting for information on the District's public relations firm Z&E.
4. Discussed the email that was sent from resident Mark Mogul in regards to the billing process.

Jasper Skliba reported on the following:

1. Shut down at Hewlett Well 4 is scheduled for next week so that the piping for Philip Ross can be done. The shutdown will be for approximately two weeks.
2. The paving in Manorhaven is finishing up and the District is checking the valves to make sure they have not been covered.
3. The mark outs for the Morley work have been done.

Michael Savarese, P.E. reported on the following:

1. Infrastructure and Jobs Act, or Bipartisan Infrastructure Law (BIL) – Discuss opportunities for listing projects on the NYSEFC Drinking Water State Revolving Fund Intended Use Plan.
2. Hewlett AOP Treatment – Gave weekly construction update.
3. Morley Park AOP Treatment – Discussed project permitting status with Nassau County Department of Health and they anticipate being able to provide a complete project approval this week. Upon receipt, the Notice to Proceed can be issued.
4. Stonytown AOP and Nitrate Treatment – Reviewed proposal for landscape architecture. Reviewed drawing revisions and additional information for the Village of Flower Hill in regard to the questions they provided on the new building architectural elevations.
5. Oasis Development – Discussed Nassau County Department of Health’s comments regarding domestic water to be available for irrigation use. They said that no water availability letter can be issued with conditional approval.

In addition to D&B’s update William DeWitt added that he has been in contact with Andrea Curto, attorney for Oasis, and she informed him that they are proposing green irrigation but they will still require connection to the District’s system for their irrigation as a backup, which is not acceptable to the District. William DeWitt will follow up with Andrea Curto to discuss next steps accordingly.

The Board reviewed the proposal from D&B in regards to providing landscape architecture design and construction services for the District in conjunction with the 1,4-Dioxane, PFOA, PFOS and Nitrate Treatment at Stonytown Well 10. The proposal includes D&B retaining the services of Michel & Associates to assist with the project. The fee not to exceed \$8,500.00. After careful review of the proposal, a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the proposal. The motion was carried as all Commissioners voted in favor.

A letter was received from D&B regarding a proposal for engineering services related to the review of submittal from the Nassau County Police Department for equipment upgrades on the Southport Water Storage Tank. The fee not to exceed \$6,300.00. After careful review of the proposal, a motion was made by Commissioner Brackett and seconded by Commissioner Germain to approve the proposal. The motion was carried as all Commissioners voted in favor.

William DeWitt reported on the following:

1. He is still waiting to hear back from the attorney for the Village of Flower Hill in regards to the proposed contract between the District and the Village of Flower Hill for the use of a portion of the Village’s property by the District’s contractor as a storage area for the Stonytown Well project.
2. Gave an update on the Open Meetings Law from the State, the Board asked that he draw up a resolution to update the District’s policy which will be presented at a public hearing.

Checks for payment of claims, due from the Port Washington Water District totaling \$106,922.39 were approved for payment by the Board.

At 9:25am a motion was made to go into executive session. At 9:35am the regular meeting resumed.

There being no further business to discuss the meeting was adjourned at 9:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 18, 2022.

Peter Meyer, Secretary