

May 4, 2022

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District office located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 4, 2022 at 8:00am.

**PRESENT: COMMISSIONERS:**

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager  
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident  
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on April 27, 2022 were read and approved.

The Board further reviewed the District's account balances as follows as of May 4, 2022:

General Checking	\$1,194,675.06
Money Market	\$28,655.55
Tap Fee Account	\$45,943.43
Repair Reserve Equipment	\$1,187,241.35
Repair Reserve Bldg. & Grounds	\$1,212,875.91

The following claims were received for payment and approved by the Board:

1. Fortunato Sons Contracting Inc., Req.#1 Hewlett AOP General Construction (Bond Issue)	\$89,629.67
2. D & B Engineers & Architects, Engineering, AOP Hewlett Well No. 4 (Bond Issue)	\$14,755.43
3. D & B Engineers & Architects, Engineering, AOP Morley Park & Grant (Bond Issue)	\$19,619.02

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the April well pumpage.
2. Discussed the updated draft of the annual newsletter.
3. Reached out to Trustee Lewandowski from the Village of Flower Hill regarding his email about collaborating on a rain garden near the District's Stonytown Well site. Informed him that the Board is reviewing the idea.
4. Received a letter of resignation from District employee Charles Savinetti thanking the District for the opportunity to have worked here for the past three years. His last day will be May 27, 2022.

Jasper Skliba reported on the following:

1. Reported that the contractor at Hewlett Well 4 will be pouring concrete for the walls of the new building and generator pad.
2. The Village of Manorhaven is conducting another paving project and that District field will be marking the district valves to ensure that they are not buried during the paving.
3. The semi-annual tank inspections for the Southport and Beacon Hill Tanks were done yesterday May 3, 2022 by H2M.

Michael Savarese, P.E. reported on the following:

1. Community Presentation Series – Reviewed draft presentation and talking points for the second presentation of the series, “We Must Conserve- Do It For Port! – Water Week.”
2. Hewlett AOP Treatment – Gave weekly construction update. Looked into the question from the Commissioner in regards with what can be done with the excess soil. It was determined that the unsuitable soil or soil that is not needed for fill to be taken off site in accordance with the contract.
3. Morley Park AOP Treatment – Execution of conformed copies for General and Electrical Contracts was completed.
4. Stonytown AOP and Nitrate Treatment – Reviewed the site plan disturbance areas in conjunction with landscape architecture requirements. Reviewed drawing revisions and additional information for the Village of Flower Hill in regard to the questions they provided on the new building architectural elevations.
5. Annual Water Quality Report – Reviewed draft version of the report has been approved by Nassau County Department of Health. D&B to send to PMG.

William DeWitt reported on the following:

1. Still have not heard back from the attorney for the Village of Flower Hill in regards to the proposed contract between the District and the Village of Flower Hill for the use of a portion of the Village’s property by the District’s contractor as a storage area for the Stonytown Well project.
2. Gave an update on the Open Meetings Law, since the State is updating the rules, he advised that we wait to see what changes are made before the District updates their policy.
3. Is still working on arranging a call with D&B and the Oasis Development engineers in regards to the Health Departments comments on the District supplying water for irrigation purposes.

Checks for payment of claims, due from the Port Washington Water District totaling \$22,074.42 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 4, 2022.

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Peter Meyer, Secretary