

December 22, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 22, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on December 15, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of December 22, 2021:

General Checking	\$2,917,242.14
Money Market	\$28,646.06
Tap Fee Account	\$37,679.92
Repair Reserve Equipment	\$87,141.22
Repair Reserve Bldg & Grounds	\$112,767.29

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services November 2021 \$3,706.25

At 8:15am Commissioner Brackett announced that bids would be opened for Contract 2021-05 Plumbing 1,4-Dioxane, PFOA AND PFOS Treatment at Hewlett Well No. 4 as follows:

1. Philip Ross Ind.	\$2,370,000.00
2. W.H.M. Plumbing & Heating	\$2,522,500.00
3. Bensin Contracting	\$2,538,900.00
4. Hirsh & Co.	\$2,573,000.00

The Board reserved decision and directed the engineers from D&B to review the bids and report back to the Board.

Received annual agreement from Z&E in the lump sum amount of \$42,000.00 that will be billed in equal monthly installments of \$3,500.00, this is the same rate as previous year. A motion was made by Commissioner Meyer to authorize the professional services. Seconded by Commissioner Germain. The motion was unanimously approved.

The following resolution was made by and approved by the Board on December 22, 2021:

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the District's transfer of funds; and

WHEREAS, the Board of Commissioners has decided to authorize a transfer of funds not to exceed the sum of \$200,000.00 from the General Fund into the Capital Reserve for Buildings and Grounds and the Capital Reserve for Equipment, in accordance with General Municipal Law.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, transfer \$100,000.00 of General Fund balance to the Capital Reserve Buildings and Grounds Account and \$100,000.00 of General Fund balance to the Capital Reserve Equipment Account.

The above RESOLUTION was offered by Commissioner Mindy Germain and was seconded by Commissioner Peter Meyer. The motion was unanimously approved.

Jasper Skliba reported on the following:

1. The power transfer at Hewlett Well 4 is complete.

Michelle Handley reported on the following:

1. Received an email from the son of the owner of 7 Farmview Road in regards to a high bill they received on their sprinkler system account. During Hurricane Ida their foundation collapsed and they had a leak inside which we turned water off on the domestic service. They would like relief from the bill. After careful review the Board advised that the owner be informed that the bill stands as issued.
2. A letter was received from the Town of North Hempstead reminding the District that the retention of attorneys and engineers requires approval by the Town Board.

Michael Savarese, P.E. and William Merklin, P.E. reported on the following:

1. Grant Funding – Reviewed correspondence from NYSEFC regarding the Wastewater Reuse Grant Application.
2. Stonytown AOP and Nitrate Treatment – Reviewed catalog cuts, quotation and options for building wall clock. Reviewed colorized building elevations.
3. Hewlett Transformer Relocation – Contractor completing asphalt paving and final electrical equipment switch over.
4. Morley Park AOP Treatment – Provided revised drawing and specifications for Nassau County Department of Health and NYS Department of Health review. Discussed schedule for advertisement and bidding.
5. Proposals – Reviewed proposals for D&B's general retainer, nitrate and chloride reporting and preparing the annual water quality report.

The Board will review the proposals and discuss at the Organization Meeting on January 5, 2021.

At 8:45am a motion was made to go into executive session.

At 9:05am the regular meeting resumed.

A motion was made by Commissioner Germain and seconded by Commissioner Meyer to accept the proposal provided by R.S. Abrams & Co., LLP to provide auditing services for fiscal year 2021 at the lowest price that Office Manager Michelle Handley can secure. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$74,418.19 were approved for payment by the Board.

At 9:10am a motion was made to go into executive session for personnel matters.

The regular meeting resumed at 9:25

There being no further business to discuss the meeting was adjourned at 9:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 22, 2021.

Peter Meyer, Secretary