

December 8, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 8, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on December 1, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of December 8, 2021:

General Checking	\$2,977,052.59
Money Market	\$28,643.55
Tap Fee Account	\$36,926.62
Repair Reserve Equipment	\$87,133.58
Repair Reserve Bldg & Grounds	\$112,757.40

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$951.98
2. D & B Engineers & Architects, Engineering, Ricks Well 7 Pump Rehabilitation	\$1,184.47
3. D & B Engineers & Architects, Engineering, WIIA Grant for Sandy Hollow & Neulist Ave	\$8,062.59
4. D & B Engineers & Architects, Engineering, AOP Treatment Stonytown Well 10(Bond Issue)	\$10,803.78

Jasper Skliba reported on the following:

1. The 2nd half Sanitary Inspections for Sandy Hollow Road Storage Tank and Neulist Avenue Reservoir Tank were conducted, we are awaiting the reports.

Michelle Handley reported on the following:

1. Reviewed the November monthly pumpage with the Board. The usage is down compared to last year at the same time.
2. On Thursday December 16th will be a lunch for the staff.
3. A meeting was held with Richard Zimbardi, Union Shop Steward and the employees to review the Covid mask policy. There were no comments or questions.

A motion was made by Commissioner Germain and seconded by Commissioner Meyer to increase the water rates as per the water rate study and to implement it on January 1, 2022. Carried

Michael Savarese, P.E. and William Merklin, P.E. reported on the following:

1. Morley Park AOP Treatment – Reviewed status of Nassau County Department of Health and NYS Department of Health review of drawings and specifications submittal.
2. Hewlett AOP Treatment – Preparing revisions to contract drawings and specifications for rebid
Rebid schedule as follows:
 - Wednesday 12/8: Documents are available on Rev Platform for contractor’s virtual pick-up
 - Wednesday 12/22: Bid opening date
3. Water Main Improvements Proposal – Reviewed the Water Main Improvements Proposal within the Village of Port Washington North

A motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the Water Main Improvement Proposal. The motion was carried as all Commissioners voted in favor.

At 8:45am a motion was made to go into executive session.

At 9:30am the regular meeting resumed.

Checks for payment of claims, due from the Port Washington Water District totaling \$161,340.13 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 8, 2021.

Peter Meyer, Secretary