

December 1, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 1, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident
Greg Gordon, Z&E
Michael Conn, Z&E
Tony Conetta, D&B

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 24, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of December 1, 2021:

General Checking	\$2,923,081.94
Money Market	\$28,643.55
Tap Fee Account	\$36,926.62
Repair Reserve Equipment	\$87,133.58
Repair Reserve Bldg & Grounds	\$112,757.40

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Deferral Quarterly Reports	\$854.77
2. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking Report	\$1,412.84
3. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$4,576.87
4. D & B Engineers & Architects, Engineering, AOP Treatment Hewlett Well 4 (Bond Issue)	\$11,865.60
5. D & B Engineers & Architects, Engineering, AOP Morley Park (Bond Issue)	\$34,392.89

Michelle Handley reported on the following:

1. Went over how many smart controller rebates the District has processed since 2018. There have been a total of 111 rebates issued.
2. Will be attending certification class tomorrow December 2nd that is required by the Board of Elections for the Special District Election held on December 14, 2021. Employee Andrew Whitely will also be attending.

Jasper Skliba reported on the following:

1. There is a service line leak between the main and curb at 95 Park Avenue. District personnel are making the repair today.
2. At Hewlett Well 4 ADA is doing a third party cable testing today. After PSEG will be contacted to schedule an inspection.

Michael Savarese, P.E. reported on the following:

1. Conservation and Community Initiatives – Discussion with Tony Conetta and Greg Gordon.
2. Hewlett Transformer Relocation – Contractor completed 15KV primary, secondary from transformer to main switch and grounding. Contractor obtaining schedule from PSEG for meter install and final inspection.
3. Hewlett AOP Treatment – Preparing revisions to contract drawings and specifications for rebid
Rebid schedule as follows:
 - Tuesday 12/6: Begin Advertisement
 - Wednesday 12/8: Documents available on Rev Platform for contractor's virtual pick-up
 - Wednesday 12/22: Bid Date

At 8:15am a motion was made to go into executive session.

At 8:35am the regular meeting resumed.

Tony Conetta discussed with the Board several ideas on conservation and ways that the District can educate residents in regards to conservation.

Checks for payment of claims, due from the Port Washington Water District totaling \$38,649.42 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 1, 2021.

Peter Meyer, Secretary