

November 24, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 24, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager  
Jasper Skliba, Forman

Also Present: Brandon Kurz, Resident  
Teodora Choolfaian, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 17, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of November 24, 2021:

|                               |                |
|-------------------------------|----------------|
| General Checking              | \$2,866,487.04 |
| Money Market                  | \$28,643.55    |
| Tap Fee Account               | \$36,926.62    |
| Repair Reserve Equipment      | \$87,133.58    |
| Repair Reserve Bldg & Grounds | \$112,757.40   |

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services October 2021 \$3,775.00

A proposal dated November 15, 2021 by Bee, Ready, Fishbein, Hatter & Donovan LLP to provide legal representation to the Water District for the year 2022 in the lump sum amount of \$28,800.00 that will be billed in equal monthly installments of \$2,400.00. A motion was made by Commissioner Meyer to authorize the professional services. Seconded by Commissioner Germain. The motion was unanimously approved.

Michelle Handley reported on the following:

1. Received the July – September 2021 PILOT check from the Town of North Hempstead in the amount of \$23,849.70
2. As of November 22, 2021 we have received and approved 46 smart controller applications totaling \$6,849.83

Jasper Skliba reported on the following:

1. Bancker Construction made an emergency repair to a 12inch water main on Sandy Hollow Road.
2. Yesterday evening water was coming up near Target on Shore Road. District personal was sent to inspect and it was found to be a drainage issue, the Sewer District was called and notified of the situation.

Michael Savarese, P.E. and William Merklin, P.E. reported on the following:

1. Grant Funding Opportunities – D&B submitted the WIIA Grant applications for the Sandy Hollow and Neulist Avenue projects.
2. Stonytown AOP and Nitrate Treatment – Updating architectural elevations and plans for combined AOP/Nitrate treatment building.
3. Hewlett Transformer Relocation – Contractor working on site this week to prep for final wiring, then PSEG to make final connections to pole and remove old transformer vault.
4. Hewlett AOP Treatment – Review schedule for project plumbing contract rebid as follows:
  - Tuesday 11/30: Begin Advertisement
  - Wednesday 12/8: Documents available on Rev Platform for contractor’s virtual pick-up
  - Wednesday 12/22: Bid Date

Teodora Choolfaian, a resident at 27 Irma Avenue addressed the Board in regards to the District Election; the District’s attorney provided the answers to her questions. In addition she had a question in regards to work being done at 57 Irma Avenue, she was informed that the work is not District related and to contact Nassau County and the Sewer District for more information .

At 8:20am a motion was made to go into executive session.

At 8:40am the regular meeting resumed.

Checks for payment of claims, due from the Port Washington Water District totaling \$110,342.21 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 24, 2021.

Peter Meyer, Secretary