

September 22, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 22, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on September 15, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of September 22, 2021:

General Checking	\$2,101,028.39
Money Market	\$28,638.92
Tap Fee Account	\$33,170.78
Repair Reserve Equipment	\$87,119.50
Repair Reserve Bldg & Grounds	\$112,739.17

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Deferral Quarterly Reports	\$1,041.02
2. D & B Engineers & Architects, Engineering, Nitrate & Chloride Tracking Report	\$1,102.95
3. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$1,365.10
4. D & B Engineers & Architects, Engineering, Green Innovation Grant Application	\$4,000.00
5. D & B Engineers & Architects, Engineering, Southport Tank Assessment	\$4,796.88
6. D & B Engineers & Architects, Engineering, AOP Treatment Stonytown Well 10(Bond Issue)	\$3,155.10
7. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$7,271.28

The Board received a letter from Brian Waterson, Chief of the Port Washington Fire District thanking the Board for allowing the Port Washington Fire Department to use the Beacon Hill water tank to test their new radio system repeater. The test results were extremely successful. The Port Washington Fire Department requested permission for permanent installation for a radio repeater antenna and equipment.

The Board after reviewing the Port Washington Fire Department's request approved the installation.

Superintendent Vacchio reported on the following:

1. Requested permission to send two new employees to water operator certification. The Board approved this request.
2. Advised the Board that the owner of 25 Herbert Avenue has requested that his bill if \$366.78 be adjusted to a lower bill. Further the Board was advised by the office manager that he was sent a high water usage letter and the meter was reread showing he used another 508cf since the last check reading on 9/13/21. After reviewing the above they directed to advise Mr. Walzer that the bid bill stands as issued.

William Merklin, P.E. reported on the following:

1. Boost Nassau Recovery Resources Grant – Brian Schneider confirmed that the grant application will be changing and the deadline will be extended accordingly.
2. Hewlett Transformer Relocation – The switchgear was delivered last Wednesday, 9/16. Wiring becoming completed this week and Contractor is scheduling with PSEG for setting transformer and new meter.
3. Stonytown AOP and Nitrate Treatment – Submitted the revised Basis of Design Report to the Nassau County Department of Health and NYS Department of Health on Wednesday 9/15. Beginning preparation of combined AOP/Nitrate treatment detailed design and preparation of building architectural elevations.
4. Hewlett AOP Treatment – Project currently being advertised with bid opening date scheduled for next Wednesday, 9/29.
5. Morley Park AOP Treatment – Preparing detailed design drawings and specifications for submittal to Nassau County Department of Health and NYS Department of Health this month. Brian Schneider responded to our question about whether it was possible to connect to the sanitary sewer located in the golf course. He explained that he looked into what would be required to obtain a working easement and it is not possible; however, the NCDPW is willing to work with the District to make the connection to the sewer (and specifically the restoration requirements) in Searingtown Road feasible.

Checks for payment of claims, due from the Port Washington Water District totaling \$58,362.30 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:16am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 22, 2021.

Peter Meyer, Secretary