

September 8, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 8, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
William DeWitt, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on September 1, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of September 8, 2021:

General Checking	\$2,234,218.51
Money Market	\$28,636.41
Tap Fee Account	\$33,167.87
Repair Reserve Equipment	\$87,111.86
Repair Reserve Bldg & Grounds	\$112,729.29

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the August well pumpage report.
2. Reviewed with the Board the Tax Roll (unpaid water rents) that was sent to the Town in the amount of \$199,436.29.
3. Reviewed the article in the Port News September 1<sup>st</sup> on drip irrigation that was installed on Commissioner Brackett's property.

The Board reviewed a letter from Joan Amato of 22 Edgewood Road complaining about a high water bill in the amount of \$1,232.82. Mrs. Amato said she never got a bill this high. The Board was informed the District did two (2) re-reads to confirm the reading was correct. Further the District did send a high usage letter to the consumer on more than one occasion. Mrs. Amato's daughter did mention that they had an issue with one of the toilets and would have it repaired. After careful consideration Mrs. Amato will be informed that the bill stands as issued.

Michael Savarese, P.E. and William Merklin, P.E. reported on the following:

1. Boost Nassau Recovery Resources Grant – Discussed the grant application status.
2. Hewlett Transformer Relocation – The Contractor has provided an update that the ATS required to complete the switchgear fabrication should be arriving this week and has notified PSEG regarding scheduling the final work in September.
3. Soundview Area Water Main – Reviewed Cow Neck water main record and determined it was originally intended to be included in the Soundview Area project, however, due to a five-year paving moratorium was removed from the scope. It will be included in the Capital Plan for 2023 projects. The Village of Port Washington North has completed the full width asphalt pavement and will soon be submitting for payment for the District's portion of the asphalt, consistent with the contract agreement. Regarding

Soundview Area Part II, discussed scheduling and priority roads.

4. Stonytown AOP and Nitrate Treatment – Completing revisions to the Basis of Design Report as required by NYSDOH/NCDH for submittal on or before Wednesday 9/15/21.
5. Hewlett AOP Treatment – Project currently being advertised with bid opening date scheduled for 9/29/21. Pre-Bid Site Meeting this Friday at 10:00 am.
6. Morley Park AOP Treatment – Preparing 90% detailed design drawings and specifications.
7. Beacon Hill Tank Port Washington Fire Department Antenna – Field testing of equipment is scheduled for next Tuesday, 9/14/21.

William DeWitt reported on an update concerning virtual meetings that the Governor signed into law an amendment to the open meeting law which allows virtual meetings.

Checks for payment of claims, due from the Port Washington Water District totaling \$31,997.26 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:01am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 8, 2021.

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Peter Meyer, Secretary