

August 25, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 25, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 18, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of August 25, 2021:

General Checking	\$1,947,244.99
Money Market	\$28,636.41
Tap Fee Account	\$33,167.87
Repair Reserve Equipment	\$87,111.86
Repair Reserve Bldg & Grounds	\$112,729.29

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Neulist Electrical (Bond Issue) \$6,444.93

A letter was received from D& B regarding a proposal to provide additional detailed design tasks to incorporate the addition of a nitrate treatment for Stonytown Well No. 10. The additional fee would be \$510,000.00, the total not to exceed fee will be \$1,312,000.00. After careful review of the proposal a motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the proposal. The motion was carried as all Commissioners voted in favor.

Superintendent Vacchio reported on the following:

1. Requested to order a new 2022 Ford F-250 regular cab pickup and equipment under the New York State bid. The cost will be \$41,930.95. This was approved by the Board, all voting in favor of the purchase.

Michael Savarese, P.E. and William Merklin reported on the following:

1. Boost Nassau Recovery Resources Grant - Discussed preparation of grant application intake form.
2. Stonytown AOP and Nitrate Treatment – Confirmed that pilot testing would not be required for the nitrate facility. Review new proposal for revised Basis of Design Report as required by NYSDOH/NCDH and detailed design of combined AOP/nitrate facility.
3. Morley Park AOP Treatment – Preparing 90% detailed design. Incorporating comments from landscaping plan review into design documents.
4. Hewlett AOP Treatment - Prepared bidding schedule. Begin Advertisement August 31<sup>st</sup> with bid opening September 29<sup>th</sup>.

Checks for payment of claims, due from the Port Washington Water District totaling \$57,508.35 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:57am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 25, 2021.

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Peter Meyer, Secretary