

August 18, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 18, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 11, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of August 18, 2021:

General Checking	\$1,885,690.54
Money Market	\$28,636.41
Tap Fee Account	\$33,167.87
Repair Reserve Equipment	\$87,111.86
Repair Reserve Bldg & Grounds	\$112,729.29

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Beacon Hill Tank Antenna for PWFD	\$626.84
2. D & B Engineers & Architects, Engineering, Sanitary Inspections	\$1,236.96
3. D & B Engineers & Architects, Engineering, 5 Year Capital Plan	\$1,462.90
4. D & B Engineers & Architects, Engineering, Risk & Resilience Assessment	\$1,800.00
5. PWWD, Reimbursement for Legal Fees, Hewlett Transformer (Bond Issue)	\$437.50

A letter was received from the Town Clerk requesting that on or before September 15, 2021 all unpaid water rents are sent to the Town.

The hearing at the District for the 2022 Budget will be on September 9, 2021 at 7:00pm.

The Town requested that the District forward what the District will need from the Town for the fall borrowing for the existing bond construction and engineering. After reviewing the estimates from D&B it was agreed to borrow \$4,800,000.00.

The Board reviewed the 2022 Budget. After several questions it was agreed to approve the 2022 Budget with a modest increase of 2% for 2022. This was with the full Board approval.

The Board agreed to join the L.I. Commission for Aquifer Protection's ongoing "Our Water Our Lives" (OWOL) water conservation program.

Superintendent Vacchio reported on the following:

1. The District had a main break on Saturday September 14<sup>th</sup> on Ivy Way. The District made the repair.
2. An email was received from the owner of 1482 Middle Neck Road thanking two of our employees, Andrew Whitely and Phil Settepani for fixing a problem quickly and efficiently.

Michael Savarese, P.E. reported on the following:

1. Stonytown AOP and Nitrate Treatment – Confirmed that pilot testing would not be required and can complete proposal for revised Basis of Design Report as required by NYSDOH/NCDH and detailed design of combined AOP/nitrate facility.
2. Morley Park AOP Treatment – Reviewed draft landscaping plan.
3. Hewlett AOP Treatment - Prepared bidding schedule. Begin Advertisement August 31<sup>st</sup> with bid opening September 29<sup>th</sup>.

Checks for payment of claims, due from the Port Washington Water District totaling \$132,209.19 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 18, 2021.

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Peter Meyer, Secretary