

July 28, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 28, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 21, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of July 28, 2021:

General Checking	\$1,669,410.30
Money Market	\$28,634.06
Tap Fee Account	\$31,665.17
Repair Reserve Equipment	\$173,609.42
Repair Reserve Bldg & Grounds	\$112,720.02

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Retainer 2nd Quarter 2021 \$2,000.00

Bensin Contracting submitted invoices in the amount of \$86,511.12 for facility repairs. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to transfer the \$86,511.12 from the Repair Reserve Fund to the General Fund for these expenses. The transfer is covered under the Resolution approved August 19, 2019.

A letter was received from the Nassau County Police Department requesting that the Communication Bureau be informed of any work that will be performed on our Southport Tank that may cause interruption to the County's communication vendor and be notified at least one year in advance of the work.

A discussion was held on the responsibility of the homeowner concerning their water service. Further review will be looked into by our attorney.

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the six month budget expense report including the revenue.

Michael Savarese, P.E. and William Merklin, P.E. reported on the following:

1. Grant Funding Opportunities – Preparing Green Innovation Grant draft application and engineering report.
2. Capital Plan and Bond Report – Public hearing scheduled for August 5th at 7pm at the Town.
3. Hewlett AOP Treatment – Comment/response letters and revised drawing and specifications submitted to the Nassau County Department of Health and New York State Department of Health. Coordinating to set a bid date.
4. Morley Park AOP Treatment – Meeting scheduled for Monday 8/2 with Nassau County to review site layout and facility design parameters.
5. Town of North Hempstead West Shore Road Tank Site Evaluation – Conducted site visit and evaluating information currently available.

A motion was made to g into executive session at 8:46am.

At 9:03am the regular meeting resumed.

Checks for payment of claims, due from the Port Washington Water District totaling \$63,406.02 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 28, 2021.

Peter Meyer, Secretary